

**ARMA Journal Articles 1983 to September/October 2009 -- classified for CRM Examination Study**

ARMA Journal Article Title	Author Last Name, AND where an author has a CRM designation.	CRM Exam.	Journal Date	Exam Keyword
A Librarian's Perspective on Records Management	Cargill	1	Jan-83	Program
Creating a Reports Catalogue or Inventory	Hayes	2	Jan-83	Reports
Protecting the Business from Disaster	Donaldson	4	Jan-83	Vital
Records Managers Victorious in Vietnam	Trudeau	1	Jan-83	Program
Integrating Technologies = Integrating Disciplines?	Knoppers	1	Jan-83	Program
Computer Assisted Record Control Systems for Financial Records	Varga	5	Jan-83	Technology
Why Not Be an Author?	Gow Ricks	1	Jan-83	Profession
Comparing File Housing: A Proposed Standard Basis of Comparison	<b>Linton, CRM</b>	3	Apr-83	Systems
Forms Management Survey	Seattle Bank	2	Apr-83	Forms
Computerized Records Inventory System	Wall	3	Apr-83	Storage
Staffing a Reports Management Program	Hayes	2	Apr-83	Reports
So You've Decided to Microfilm	Bauer	5	Apr-83	Microfilm
Solution to Medical Records Problems	Duggar	5	Apr-83	Microfilm
Important Records at the Department of Energy	St. Amour	1	Apr-83	Program
The Integration of Micrographics, Records Management and the Computer	Ochsner	5	Apr-83	Microfilm
The Key to Office Automation	Shiff	5	Apr-83	Technology
On Writing	Silverman	1	Apr-83	Profession
Information and Records Management as a Career	<b>Bailey, CRM</b>	1	Apr-83	Profession
Planning for an Operational Audit of Active Files	Gunther et al.	3	Jul-83	Audit
Understanding the Life Cycle Concept of Records Management	<b>Penn, CRM</b>	1	Jul-83	Program
Uniformity Through Flexibility: A Key to an Effective Records Program	Morgan	1	Jul-83	Program
Filing and Records Management for the Small Business: An Overview	<b>Bennick, CRM</b>	1	Jul-83	Program
So - You Want to Do an Inventory!	Crary	3	Jul-83	Inventory
Procedures for Analyzing Reports Part I - The Quantitative Approach (Part II Oct 83)	Hayes	2	Jul-83	Reports
CAR Solves Seattle Parking Problems (Computer Assisted Retrieval)	Pederson	5	Jul-83	Microfilm
Optical Disk Pilot Program	Library	5	Jul-83	Technology
Conducting an Operational Audit of Active Files	Gunther et al.	3	Oct-83	Audit
Survey of Records and Information Retention and Disposal Practices	<b>ICRM</b>	4	Oct-83	Retention
A Combat Manual for Performing a Records Inventory	Morddel	3	Oct-83	Inventory
Job Description Guidelines	ARMA	1	Oct-83	Management
The New Challenges for Canadian Records Managers	Hyttentrauch	4	Oct-83	Retention
Procedures for Analyzing Reports Part II - The Qualitative Approach (Part I Jul 83)	Hayes	2	Oct-83	Reports

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Electronic Filing in the 80s	McAfee	5	Oct-83	Technology
Managing Municipal Tape Recordings: Recommendations and Procedures	Kohl	3	Oct-83	Systems
Gaining Status: Leadership Role Institute of Certified Records Managers	<b>Bronder, CRM</b>	1	Jan-84	Profession
Analysis and Interpretation of Data from an Operational Audit of Active Files	Gunther et al.	3	Jan-84	Audit
Cooperation in Information Management	<b>Evans, CRM</b>	1	Jan-84	Program
Records Management Trends	ARMA	1	Jan-84	Program
Remodelling a University Registry	Garretty	3	Jan-84	Systems
The Use of Micrographics and Electronic Technology in Records Management	Rudnitsky	5	Jan-84	Technology
Documenting the Results from a Reports Improvement Program	Hayes	2	Jan-84	Reports
Archival Application of Mathematical Sampling Technique	Carvalho	3	Jan-84	Systems
Survey of Use of Integrated Technologies	Gow Ricks	5	Jan-84	Technology
Using Quality Circles for Effective Communications	Ellis	1	Jan-84	Management
Handwriting - A Building Block to Success	Cleaver	1	Jan-84	Profession
Problems and Solution in Records Management	Cullivan	1	Apr-84	Program
What's in the Box?	Leaper	3	Apr-84	Storage
Indexing Concepts: An Overview for Records Managers	Pennix	3	Apr-84	KWIC KWOC
Managing the Future of Information Management	Bogue	1	Apr-84	Program
Adventures in Microfilming: A Microfiche Pilot Project	Jenkins et al.	5	Apr-84	Microfilm
Pathfinder: A Micrographics Proposal for Management	Thompson	5	Apr-84	Microfilm
Developing a Standard Practice or Procedure on a Reports Program	Hayes	2	Apr-84	Reports
JPL Designs Monitoring System for Charters of Freedom	NARS	4	Apr-84	Archives
Mechanical (Rotary) Filing: Cost Versus Expense	Monaco	1	Apr-84	Financial
Using Videotape for Records Management Training	Carlberg	1	Apr-84	Training
Legal Issues in Records Retention and Disposition Programs	<b>Skupsky, CRM</b>	4	Jul-84	Retention
The Formless Form	Horton Jr.	2	Jul-84	Forms
Improvement of Reports and Implications for Information Management	Hayes	2	Jul-84	Reports
Federal Records Management in the 1980's - Is Just Like It Was in the 1780's	<b>Penn, CRM</b>	1	Jul-84	Program
From Catacombs to Records Center in Just Five Months	<b>Russell, CRM</b>	3	Jul-84	Storage
General Mills, Inc. - In-House Micrographics Services Center: A Success Story	Shipp	5	Jul-84	Microfilm
Records Managers as Professionals: A Sociological Perspective	Humphreys	1	Jul-84	Profession
The Pyramid: An Analytical Tool for Records Retention Scheduling	<b>Wrona, CRM</b>	4	Jul-84	Retention
A Records Manager's Blueprint for the Inventory and Retention Scheduling of Information in Electronic Form	Morgan et al.	4	Jul-84	Retention

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The Future of Optical Memories, Videodisks and Compact Disks to Year 2000	<b>Pennix, CRM</b>	<b>5</b>	Jul-84	Technology
Implementing Office Automation - Lessons Learned	Regan	<b>5</b>	Jul-84	Technology
Researching the Legal Requirements for Your Records	<b>Skupsky, CRM</b>	<b>4</b>	Oct-84	Retention
While Waiting for Real Computerization of Your Archives A LO TECH Recipe	<b>Sanders, CRM</b>	<b>4</b>	Oct-84	Archives
Use of Cluster Analysis in Analyzing Large Engineering Records Collections	Homayoun	<b>3</b>	Oct-84	Systems
ARMA Chapter Activities Promoting the CRM Program	ARMA	<b>1</b>	Oct-84	Profession
Microfilm, the Computer and the Small Company	Klein	<b>5</b>	Oct-84	Microfilm
Corporate History and the Records Manager	Rumer	<b>1</b>	Oct-84	Program
Two Steps Not to Be Overlooked When Organizing Your Records Management Program	Blount	<b>1</b>	Oct-84	Program
Retention Schedules - Valuable to Business, But Why Are So Many Ineffective?	<b>Dickinson, CRM</b>	<b>4</b>	Oct-84	Retention
The Electronic Media Retention Schedule Program: Selling it to Management	Morgan et al.	<b>4</b>	Oct-84	Retention
The Public Library as an Arm of ARMA	Library	<b>1</b>	Oct-84	Profession
On Writing for the RMQ (Records Management Quarterly)	<b>Penn, CRM</b>	<b>1</b>	Oct-84	Profession
Attending the ARMA Conference or Recollections From the Combat Zone	Smith	<b>1</b>	Oct-84	Profession
IRM Education -- A Joint Effort (Information and Records Management)	<b>Miller, CRM</b>	<b>1</b>	Oct-84	Profession
Taught Any Good Classes Lately?	Cullivan	<b>1</b>	Oct-84	Training
The Legal Status of Microfilm and Other Duplicate Records	<b>Skupsky, CRM</b>	<b>4</b>	Jan-85	Retention
Data Base Management System Applications in a Library Office Setting	Hulser	<b>3</b>	Jan-85	Systems
Information Resource Management Requires Data Analysis (IRM)	Kubicki	<b>3</b>	Jan-85	Systems
Video Disk Technology and Its Development: Digital Optical Disk	McClemens	<b>5</b>	Jan-85	Technology
Preservation Microfilming: An Overview	Lowell	<b>5</b>	Jan-85	Microfilm
Determination of Harmful Residual Chemicals on Archival Film - An Important Aspect of Micrographic File Management	Minkler et al.	<b>5</b>	Jan-85	Microfilm
WP on a PC Is Not EZ	<b>Penn, CRM</b>	<b>3</b>	Jan-85	Systems
Retention Scheduling of Electronically Stored Records Generated by Personal Computers ... and Electronic Mail Systems	Morgan et al.	<b>4</b>	Jan-85	Retention
Survey of Alphabetic Filing Rules	ARMA	<b>3</b>	Jan-85	Systems
Office Automation Cannot Be Improvised	Deslongchamps	<b>1</b>	Jan-85	Program
Legality of Computer and Computer Output Microfilm Records	<b>Skupsky, CRM</b>	<b>4</b>	Apr-85	Retention
Does Efficiency Mean Better Performance?	Drange	<b>1</b>	Apr-85	Management
The Problems and Peculiarities of Personnel Records for Animals	Rapp	<b>3</b>	Apr-85	Systems
Implementing Administrative File Systems: A Practical Experience	Daum	<b>3</b>	Apr-85	Systems

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Why Microfilm	Hallerman	5	Apr-85	Microfilm
Using a Microcomputer for Retention Schedule Maintenance	Hayes	4	Apr-85	Retention
Motivating Toward Excellence and Productivity	<b>Langemo, CRM</b>	1	Apr-85	Management
Snap, Crackle & Pop	<b>Wolff, CRM</b>	4	Apr-85	Vital
Some Considerations Related to Records Retention Requirements for Tax Records	<b>Skupsky, CRM</b>	4	Jul-85	Retention
ARMA Standards Program - Job Description Guidelines	ARMA	1	Jul-85	Management
The Teeth of the Program -- The Records Audit	Crary	1	Jul-85	Audit
Subject Files: An Unanswered Challenge to Records Management	<b>Sanders, CRM</b>	3	Jul-85	Systems
10,000,000 Reasons for Records Management	<b>Austin, CRM</b>	1	Jul-85	Marketing
Memory Loss: Combating Corporate Senility	Morgan et al.	1	Jul-85	Program
A Blueprint for the Evaluation of Computer OutPut Microfilm Applications	<b>Fruscione, CRM</b>	5	Jul-85	Technology
Selecting Records Management Software	<b>Raudenbush, CRM et al.</b>	5	Jul-85	Technology
Legal Requirements for Records Retention ... the Three-Year Presumption !	<b>Skupsky, CRM</b>	4	Oct-85	Retention
Records Management in Law Offices`	Sease	1	Oct-85	Program
If Records Management Is Such a Neat Idea - Why Is It So Tough to Sell?	Blount	1	Oct-85	Marketing
How to Select an Effective Consultant	<b>Culton, CRM</b>	1	Oct-85	Management
Planned Workspace: A Partial Answer to Productivity Improvement	Drange	1	Oct-85	Financial
The Future of Information and Records Management	<b>Langemo, CRM</b>	1	Oct-85	Program
Buying a CAR and Making It Run (Microfilm - Computer Assisted Retrieval)	Naukam	5	Oct-85	Microfilm
Records Appraisal: Practice and Procedure	Coker	4	Oct-85	Retention
When All Else Fails - Smile!	<b>Pennix, CRM</b>	1	Oct-85	Profession
The Legal Status of Optical Disk and Electronic Imaging Systems	<b>Skupsky, CRM</b>	1	Jan-86	Legal
Records, Information, and Archives Management in Business	Hives	4	Jan-86	Archives
A Procedure for Procedures	Chippie	2	Jan-86	Directives
The Impact of Automation on Our Corporate Memory	Katz et al.	1	Jan-86	Program
Calling Records Management	Pulfrey	1	Jan-86	Management
The Economics of Information	Braunstein	1	Jan-86	Financial
The (Ferocious) Domestic Paperwork Kitten	<b>Sanders, CRM</b>	3	Jan-86	Systems
A Superfund Assessment from the Records Perspective	<b>Seibel, CRM</b>	3	Jan-86	Systems
Optical Storage Media, Standards and Technology Life-cycle Management	Lynch	5	Jan-86	Technology
Avoiding Electronic Media Disasters	Carlisle	4	Jan-86	Vital
Admissibility of Original Records in Evidence	<b>Skupsky, CRM</b>	1	Apr-86	Legal

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The Company Index: Information Retrieval Thesauri for Organizations and Institutions	<b>Sanders, CRM</b>	<b>3</b>	Apr-86	Systems
Can State Archives Meet the Challenges of the Eighties? Four Recent Views on the Conditions of [US] State Archives	Bridges	<b>4</b>	Apr-86	Archives
Disaster Recovery - A Prevention Plan for NWNL (Insurance)	Hoffman et al.	<b>4</b>	Apr-86	Disaster
Applying Records Management Principles to Magnetic Media	<b>Motz, CRM</b>	<b>3</b>	Apr-86	Systems
Solving a Diskette Dilemma	Hamilton	<b>3</b>	Apr-86	Systems
Records Management: The Management Science Too Long Ignored	<b>Weise, CRM</b>	<b>1</b>	Apr-86	Profession
Coordinating Records Management and the Special Library for Effectiveness	Daum	<b>1</b>	Apr-86	Program
Determining Litigation and Statutes of Limitation Requirements for Records Retention Programs	<b>Skupsky, CRM</b>	<b>4</b>	Jul-86	Retention
A Managerial Framework for Machine-Readable Data Management	<b>Fruscione, CRM</b>	<b>5</b>	Jul-86	Technology
Conducting a Systems Analysis	Wolchak	<b>3</b>	Jul-86	Systems
Indexing Is Not Classifying - and Vice Versa	<b>Acton, CRM</b>	<b>3</b>	Jul-86	Systems
Write-Once Optical Disk Systems in the Automated Office	Grigsby	<b>5</b>	Jul-86	Technology
Computerizing a Government Records Archives - The FEDDOCS Experience	Hopkins	<b>5</b>	Jul-86	Technology
Evaluating Microcomputer Software	Burwaqsser	<b>5</b>	Jul-86	Technology
Personnel Selection and Interviewing: Professional and Personal Perspectives	Morgan	<b>1</b>	Jul-86	Management
"It'll Never Happen Here" Disaster Contingency Planning in Canadian Urban Municipalities	Balon et al.	<b>4</b>	Jul-86	Disaster
The Legal Status of Selected Records	<b>Skupsky, CRM</b>	<b>4</b>	Oct-86	Retention
The Politics of Records Management: Your Professional Candidacy, and Steps Toward Personal Success	<b>Mims, CRM</b>	<b>1</b>	Oct-86	Profession
Supreme Court Interpretation of Fifth Amendment Protection Against the Compelled Production of Business Documents	Koranda	<b>1</b>	Oct-86	Legal
Cooperation in Local Government: The Rome/Floyd Records Program	MacDonald	<b>1</b>	Oct-86	Program
Getting Good Mileage Out of Records Management Consultants	Rosenberg	<b>1</b>	Oct-86	Management
What You Don't Know <i>Can</i> Hurt You (Records Centers)	<b>Blount-Bautsch, CRM</b>	<b>3</b>	Oct-86	Storage
Emphasizing the <i>Management</i> in Time Management	Atherton	<b>1</b>	Oct-86	Management
Legislative Reform for Legal Requirements for Records and Information Management Programs	<b>Skupsky, CRM</b>	<b>4</b>	Jan-87	Retention
The Human Element of Disaster Recovery	Vossler	<b>4</b>	Jan-87	Disaster
Disaster Contingency Planning: The Basic Elements	Balon et al.	<b>4</b>	Jan-87	Disaster
Disaster Planning and Recovery: A Regional Approach	<b>Nolan CRM et al.</b>	<b>4</b>	Jan-87	Disaster
Choosing a Microfilm Based Technology	<b>Barr, CRM</b>	<b>5</b>	Jan-87	Technology

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Two Suggestions Coping Paperwork Explosion Reinstate Registry System	<b>Sanders, CRM</b>	<b>3</b>	Jan-87	Systems
Are You Too Small for Records Management?	Hayes	<b>1</b>	Jan-87	Management
Gaining Credibility	<b>Carlisle, CRM</b>	<b>1</b>	Jan-87	Management
Legal Liability of the Records and Information Management Professional	<b>Skupsky, CRM</b>	<b>1</b>	Apr-87	Profession
Don't Get Caught With Your Plans Down	Murray	<b>4</b>	Apr-87	Disaster
New Tools for the Information Manager (Quality Circles; Nominal Grouping Technique)	Francis et al.	<b>1</b>	Apr-87	Profession
Tips for Making Your Seminar a Success	Bishop	<b>1</b>	Apr-87	Profession
Silver Recovery Is Money Recovery (Microfilm Systems)	Balon	<b>1</b>	Apr-87	Financial
The Rough Edges of the Learning Curve	Kaufhold	<b>1</b>	Apr-87	Management
Legal Requirements for Personnel Records	<b>Skupsky, CRM</b>	<b>4</b>	Jul-87	Retention
An Introduction to Computer-Based Records Management Systems	Lundgren et al.	<b>5</b>	Jul-87	Technology
Records Management in Its Intellectual Context: Experience at the University of Texas at Austin	Seibel	<b>1</b>	Jul-87	Profession
A Perspective for IRM-Related Cost-Benefit Studies (Information Resource Management)	Doukas	<b>1</b>	Jul-87	Financial
Selling Records Management - Do You Know Your Product?	Weise	<b>1</b>	Jul-87	Marketing
Records Inventories and Scheduling for Small Organizations: A Case Study	<b>Sanders, CRM</b>	<b>4</b>	Jul-87	Retention
Delegating for Time	Morgan	<b>1</b>	Jul-87	Management
Organizing the Legal Research for Your Records Retention Program	<b>Skupsky, CRM</b>	<b>1</b>	Oct-87	Retention
Records Management Education: An IRM (Information Resource Management) Perspective	Williams	<b>1</b>	Oct-87	Profession
Elements of a State Archives and Records Management Program	Lowell	<b>1</b>	Oct-87	Program
Office Automation: Cost Justification or Management?	Stockslager	<b>1</b>	Oct-87	Financial
Opportunity Costs and Entrepreneurial Economic Analysis	Doukas	<b>1</b>	Oct-87	Financial
Try A Little TQC (Total Quality Control)	<b>Pennix, CRM</b>	<b>1</b>	Oct-87	Program
Improving Your Interviews	Pratt	<b>1</b>	Oct-87	Management
Legal and Operational Reasons for Eliminating the "Authorization for Destruction" Form	<b>Skupsky, CRM</b>	<b>4</b>	Jan-88	Retention
Survival in a Computer Environment - The Synergistic Approach	<b>Whitehead, CRM et al.</b>	<b>4</b>	Jan-88	Disaster
Information Salvage: The Tobacco Connection	Dixon	<b>4</b>	Jan-88	Disaster
Making Records Retention Decisions: Practical and Theoretical Considerations	<b>Stephens, CRM</b>	<b>4</b>	Jan-88	Retention
An Outline for Files Control	<b>Mims, CRM</b>	<b>3</b>	Jan-88	Systems
Legal Requirements for One-Time Projects to Destroy or Microfilm Records	<b>Skupsky, CRM</b>	<b>4</b>	Apr-88	Retention
The Quiet Crisis in State Archives	Lowell	<b>4</b>	Apr-88	Archives
Information Management Procedures Utilizing Features of MS-DOS	<b>Motz, CRM et al.</b>	<b>5</b>	Apr-88	Technology

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Surviving the Installation of an Office Computer Network	Blewett	<b>5</b>	Apr-88	Technology
Clarifications Between Rule-based Systems and Database Systems	Yen et al.	<b>5</b>	Apr-88	Technology
A Nontechnical Introduction to Integrated Document Processing Systems Using Optical Disks	Tauber	<b>5</b>	Apr-88	Technology
Legal Requirements for Computer Records Containing Federal Tax Information: An Update	<b>Skupsky, CRM</b>	<b>4</b>	Jul-88	Retention
Photographic Conservation - An Update	Cribbs	<b>4</b>	Jul-88	Archives
Choosing Records Management Software	Davis	<b>5</b>	Jul-88	Technology
Disaster Planning for Electronic Records	Balon	<b>4</b>	Jul-88	Disaster
Escape from the 4-D* Monster (*Dirty Disgusting Document Disposition)	<b>Sanders, CRM</b>	<b>4</b>	Jul-88	Disposition
Archives Administration and Records Management in Nigeria: Up the Decades from Amalgamation	Alegbeleye	<b>1</b>	Jul-88	Global
The Scope of Your Recordkeeping Responsibilities	<b>Skupsky, CRM</b>	<b>1</b>	Oct-88	Legal
An Objective Overview of Digital Imaging (Optical Disk) Systems Procedures	Minkler	<b>5</b>	Oct-88	Technology
Computer-Assisted Meeting Management and Record Keeping	Volkema	<b>5</b>	Oct-88	Technology
Future Trends of Computer-Based Information Systems	Yen et al.	<b>5</b>	Oct-88	Technology
An Introduction to Information Resource Management (IRM)	<b>Langemo, CRM</b>	<b>1</b>	Oct-88	Program
Records Management and Human Nature	<b>Daum, CRM</b>	<b>1</b>	Oct-88	Management
Law and Records Management: Toward a Greater Professionalism	<b>Skupsky, CRM</b>	<b>1</b>	Jan-89	Legal
Bringing the Paper Files into the Family	Wells et al.	<b>3</b>	Jan-89	Systems
Records Managers and Archivists: A Survey of Roles	Walker	<b>1</b>	Jan-89	Profession
Automating a Records Index	O'Connor	<b>3</b>	Jan-89	Systems
Standardizing PC File Names Using DOS Directories	Black	<b>3</b>	Jan-89	Systems
Employee Complaints: Act Early and Be Concerned	Pratt	<b>1</b>	Jan-89	Management
Don't "Sell" Records Management - Give It Away	Jones	<b>1</b>	Jan-89	Marketing
Destroying Records Too Soon Under a Records Retention Program	<b>Skupsky, CRM</b>	<b>4</b>	Apr-89	Retention
A Comparison of PC Based Records Management Software	<b>Skillman, CRM</b>	<b>5</b>	Apr-89	Technology
Establishing Policy and Standards for Decentralized Electronic Information Management at the University of Delaware	Brown et al.	<b>1</b>	Apr-89	Program
The Case for ASCII	Lundgren	<b>3</b>	Apr-89	Systems
Role of the Records Manager Preserving Privileged Confidential Communication	Rea	<b>1</b>	Apr-89	Legal
Archivists and Records Managers: Another Marriage in Trouble	<b>Sanders, CRM</b>	<b>1</b>	Apr-89	Profession
Court Records Retention Considerations	Greathouse	<b>4</b>	Apr-89	Retention

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Legal Considerations for Records Management Business Risk Decisions	<b>Skupsky, CRM</b>	<b>1</b>	Jul-89	Legal
The Information Media Matrix: A Strategic Planning Tool	<b>Diers, CRM</b>	<b>5</b>	Jul-89	Technology
Information Systems Architectures	Lesso	<b>5</b>	Jul-89	Technology
AIDS and Confidentiality: The Records Manager's Dilemma	McAdam	<b>1</b>	Jul-89	Privacy
The Odyssey of Records Managers - Part I (Part II October 1989)	Duranti	<b>1</b>	Jul-89	History
Guidelines for the Development of Local Government Records Legislation	<b>Allen, CRM et al.</b>	<b>1</b>	Jul-89	Program
The Functional Records Retention Schedule - An Alternative That Works !	<b>Skupsky, CRM</b>	<b>4</b>	Oct-89	Retention
Records Management Software: Make or Buy?	Kreibig	<b>5</b>	Oct-89	Technology
Litigation Audits as Part of a Records Management Program	Rea	<b>1</b>	Oct-89	Legal
Records Management and the Law	van Slyke	<b>1</b>	Oct-89	Legal
The Odyssey of Records Managers - Part II (Part I July 1989)	Duranti	<b>1</b>	Oct-89	History
Records Management and Information Management: Are They Having Fun Yet?	Horton Jr. et al.	<b>1</b>	Oct-89	Program
Faxing From Memory: The Promise, The Problem, The Procedure	<b>Sanders, CRM</b>	<b>5</b>	Jan-90	Technology
Imaging Systems and Records Management	Attinger	<b>5</b>	Jan-90	Technology
Shred It!	Levine	<b>4</b>	Jan-90	Disposition
Supervisors: Keys to Effective Training	Pratt	<b>1</b>	Jan-90	Management
Inherited Staff	<b>Russell, CRM</b>	<b>1</b>	Jan-90	Program
User Requirements for Records Retention Programs	<b>Skupsky, CRM</b>	<b>4</b>	Jan-90	Retention
Toward a Code of Ethics: Social Relevance and the Professionalization of Records Management	<b>Pendergraft, CRM</b>	<b>1</b>	Apr-90	Profession
The Spy Who Loves You	Marino	<b>1</b>	Apr-90	Ethics
Trouble in the American Workplace: The Team Player Concept Strikes Out!	O'Connor	<b>1</b>	Apr-90	Management
Client/Consultant Relations	Chornoboy et al.	<b>1</b>	Apr-90	Planning
Barcoded Inventory Provides Cost Effective Way to Track Records	<b>Cisco, CRM et al.</b>	<b>5</b>	Apr-90	Technology
Legal Requirements and Considerations - The Basis for the Legal Records Retention Period	<b>Skupsky, CRM</b>	<b>4</b>	Apr-90	Retention
The Saga of the Records Manager and the Renegade Procedures	<b>Sanders, CRM</b>	<b>5</b>	Jul-90	Technology
Color Coding Basics	Zielinski	<b>3</b>	Jul-90	Systems
How to Raise Quality and Productivity While Cutting Costs	Greenwood et al.	<b>1</b>	Jul-90	Management
A Computer System for Historical Radiological Documentation	Berndt et al.	<b>3</b>	Jul-90	Systems
But They're Volunteers: Observations on Organizations	<b>Penn, CRM</b>	<b>1</b>	Jul-90	Management
The Ins and Outs of Copy Machine Management	Thomas	<b>5</b>	Jul-90	Equipment
Legality of Optical Disk: An Update	<b>Skupsky, CRM</b>	<b>4</b>	Jul-90	Retention
The Accelerating Growth of Paper-Based Filing	<b>Barber, CRM</b>	<b>3</b>	Oct-90	Systems

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<b>ARMA Journal Article Title</b>	<b>Author Last Name, AND where an author has a CRM designation.</b>	<b>CRM Exam.</b>	<b>Journal Date</b>	<b>Exam Keyword</b>
The Role of the Archive in the Corporate Structure	Shkolnik	<b>1</b>	Oct-90	Archives
Electronic Records Management in State Government: Planning Info Age	Fletcher	<b>5</b>	Oct-90	Technology
Strengthening the Vendor-Customer Relationship: What Every Records Manager Should Know	Gairns et al.	<b>1</b>	Oct-90	Ethics
A System for Storage & Management of Research and Development Records	Ridgway et al.	<b>5</b>	Oct-90	Micrographics
Legal Requirements for Electronic Data Interchange Records	<b>Skupsky, CRM</b>	<b>4</b>	Oct-90	Retention
Application of Expert Systems in Distributed Database Environments	Mennecke et al.	<b>5</b>	Jan-91	Technology
Electronic Systems and Paper Forms	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jan-91	Technology
A Missing Feature in Some Records Management Systems	Leyzorek	<b>1</b>	Jan-91	Ethics
Principles of Effective Performance Management	Pratt	<b>1</b>	Jan-91	Management
Legal Requirements for Microfilm, Computer, Optical Disk Records - International Perspectives	<b>Skupsky, CRM</b>	<b>4</b>	Jan-91	Retention
Does Records Management have a Future?	Pemberton	<b>1</b>	Jan-91	Profession
The Information Economy: Less Than Meets The Eye	<b>Penn, CRM</b>	<b>1</b>	Jan-91	Profession
Master or Servant?	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jan-91	Technology
Rethinking Bar Coding: Turning Preconceptions Into System Tools	Lacharite	<b>5</b>	Apr-91	Technology
Archival and Records Management Automation	Rhodes	<b>5</b>	Apr-91	Technology
Computer Viruses: An Overview for Records Managers	Roy et al.	<b>5</b>	Apr-91	Technology
Help: We Can't Breathe in Here	La Follette	<b>3</b>	Apr-91	Systems
People and Productivity in Records Management	Boyd	<b>1</b>	Apr-91	Management
Records Retention Requirements for Law Firms and Legal Departments	<b>Skupsky, CRM</b>	<b>4</b>	Apr-91	Retention
Records Management and Data Processing - A Good Strategic Alliance	<b>Phillips, Jr. CRM</b>	<b>5</b>	Apr-91	Technology
Is Imaging For Real?	May	<b>5</b>	Jul-91	Technology
Using Image Scanners to Create and Access Electronically Stored Documents	Clark	<b>5</b>	Jul-91	Technology
The Corporate Information Challenge: Streamlining External Information	Wright	<b>1</b>	Jul-91	Program
Forms Control in Records Management Systems	Leyzorek	<b>3</b>	Jul-91	Forms
Managing Cultural Diversity: The Challenge of the '90s	Abbasi	<b>1</b>	Jul-91	Management
Legal Reasons for Eliminating the Certificate of Authenticity from Roll Microfilm	<b>Skupsky, CRM</b>	<b>4</b>	Jul-91	Retention
Struggling with Networks and Data Communications	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jul-91	Technology
Turning Toys Into Tools	Goodman	<b>5</b>	Oct-91	Imaging
Rationally Managing the Paper You Irrationally Decided to Keep Using: The Memoranda Problem	<b>Sanders, CRM</b>	<b>2</b>	Oct-91	Corresp.
Understanding Discovery: A Records Manager's Role in Litigation Support	<b>Skillman, CRM</b>	<b>1</b>	Oct-91	Legal

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In Search of ... Records Management	Carroll	1	Oct-91	Profession
Spending Money to Save Money: Limits and Potential of Cost Justification	Lacharite	1	Oct-91	Program
Records Retention Guidelines: A Contrary View	<b>Skupsky, CRM</b>	4	Oct-91	Retention
Fields, Text and Images	<b>Phillips, Jr. CRM</b>	5	Oct-91	Technology
From On-Line Transaction Processing to On-Line Paper Processing	Black	5	Jan-92	Technology
The Secret of Office Productivity	<b>Penn, CRM</b>	5	Jan-92	Technology
Records Control in Local Government Using INMAGIC and SearchMAGIC Software	Lee	5	Jan-92	Technology
Net Present Value: A Financial Tool for Complicated Times	Gable	1	Jan-92	Management
What's In It For Me?	Flanagan	1	Jan-92	Profession
Innovating the Service Sector: An Information Age Myopia	<b>Kohl, CRM</b>	1	Jan-92	Program
Records Management: A "Now" Kinda Thing?	Summerville	1	Jan-92	Program
Legal Requirements for Records Retention when Litigation is Foreseeable	<b>Skupsky, CRM</b>	4	Jan-92	Retention
Electronic Forms Software	<b>Phillips, Jr. CRM</b>	5	Jan-92	Technology
Recruitment to the Profession: A Key to Developing the Records Management Field	Pemberton	1	Jan-92	Staffing
EIM Support Frameworks, A State-wide Perspective	<b>Fruscione, CRM</b>	5	Apr-92	Imaging
Precautions and Safe Practices for Records Storage Systems	Lemley	3	Apr-92	Inactive
Know Your Merchandise: The Records Management Inventory	<b>Gannon, CRM</b>	4	Apr-92	Retention
The Bankruptcy of Records Retention Schedules	<b>Diers, CRM</b>	4	Apr-92	Retention
The Measurement of Work	Boyd	1	Apr-92	Control
Legal Requirements for Records Prepared for Internal Investigations and Audits	<b>Skupsky, CRM</b>	4	Apr-92	Retention
Outsourcing High Tech Services	<b>Phillips, Jr. CRM</b>	5	Apr-92	Technology
Planners and Firefighters: A Records Management Synthesis	<b>Sanders, CRM</b>	1	Apr-92	Profession
The Use of Transportation Methods to Achieve Efficiencies in Data Placement	Fireworker, et al	1	Jul-92	Program
An Automated Solution to the Superfund Documentation Problem	<b>York, CRM</b>	5	Jul-92	Technology
A PR Plan for Records Managers	<b>Skillman, CRM</b>	1	Jul-92	Marketing
A New Look at Information Systems and Records Management	<b>Langemo, CRM et al</b>	1	Jul-92	Program
The Best Evidence Rule is Dead...Except in the Mind of the Law	<b>Skupsky, CRM</b>	1	Jul-92	Legal
Electronic Junk Mail	<b>Phillips, Jr. CRM</b>	5	Jul-92	Technology
ARMA International's Code of Professional Responsibility	Pemberton	1	Jul-92	Ethics
What They Forgot To Tell You in the O.D. Workshop: Your Job is not Everything	<b>Sanders, CRM</b>	1	Jul-92	Profession
Book Review - "By Booklet" - AIIM - "Personal Computer Systems for Automated DocumentStorage and Retrieval" - William Saffady	Hayes	5	Jul-92	Technology

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The Value of Enhanced Service in Cost Justification	Lacharite	1	Jul-92	Financial
The Information Age Has Arrived or "Much Ado About Everything"	Dmytrenko	1	Oct-92	Program
Who Hired This Person?	Hewitt	1	Oct-92	Program
Legislative Interpretation When Developing a Records Retention Programme	Anderson	4	Oct-92	Retention
Towards a Global Theory of Records Management	<b>Stephens, CRM</b>	1	Oct-92	Program
Destruction of Records...Your Legal Obligations	<b>Skupsky, CRM</b>	4	Oct-92	Disposition
Managing Project Records	<b>Phillips, Jr. CRM</b>	1	Oct-92	Program
Book Review of Introduction to Electronic Imaging	Hayes	2	Oct-92	Imaging
Will the Real CIO Please Stand UP	Pemberton	1	Oct-92	Program
Configuration Management's Concept of the Living Document: Lessons for Records Management	<b>Sanders, CRM</b>	1	Oct-92	Program
The Savings and Loan Crisis: A Recordkeeping Challenge	Barrese	1	Oct-92	Program
The Business Case for Imaging	Attinger	1	Jan-93	Program
Document Retention in the Twilight Zone: The Perils of Policies Unpoliced	Bianchi	4	Jan-93	Retention
Inability to Adapt: The Hidden Flaw of Managerial Ineptness	Abbasi, et al	1	Jan-93	Program
Successful Project Presentations	Saunders	1	Jan-93	Program
The Mythical Laws and Their Effect on Records Management Programs	<b>Skupsky, CRM</b>	1	Jan-93	Program
Electronic Vaulting and Records Centres	<b>Phillips, Jr. CRM</b>	3	Jan-93	Storage
Suggestions for a Records Management Exhibit in the Old Towns of Tomorrow	<b>Sanders, CRM</b>	1	Jan-93	Program
Records Management in the Soviet Union: Part I - The Management of Active Records	<b>Stephens, CRM</b>	3	Jan-93	Systems
Technology Strikes Again	Hayes	5	Jan-93	Technology
You Manage What? RIM and the Meaning of Information	Pemberton	1	Jan-93	Program
Records Management: Still Hazy After All These Years	<b>Penn, CRM</b>	1	Jan-93	Program
Our Professional Responsibility	<b>Coulson, CRM</b>	1	Apr-93	Profession
Adoption of What? Information Policy for Records of Adoption (of People) in the U.S.	<b>Goodman, CRM</b>	1	Apr-93	Legal
Dance to the Music: Records Management and Litigation in Canada	Anderson	1	Apr-93	Legal
Surviving Austerity	Mahoney	1	Apr-93	Management
A Cost/Benefit Analysis Records Management Program in the State of Texas	Brumm	1	Apr-93	Program
Establishing Retention Periods for Electronic Records	<b>Skupsky, CRM</b>	4	Apr-93	Retention
CD-ROM Publishing	<b>Phillips, Jr. CRM</b>	5	Apr-93	Storage
The Many Faces of Records Management - Make Work	<b>Sanders, CRM</b>	1	Apr-93	Program
Records Management in the Soviet Union: Part II - Inactive Records	<b>Stephens, CRM</b>	3	Apr-93	Inactive
A Rationale for and the Fundamentals of Electronic Imaging Systems	<b>Langemo, CRM</b>	1	Jul-93	Program

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RM as Space Management Using Prepositional Control: OUTsourcing, Indexing, DOWNloading and Upgrading	La Sala	1	Jul-93	Program
Integrated Information Management: A Real World Theory	Attinger	1	Jul-93	Program
The New Team Builder	Boyd	1	Jul-93	Program
Legal Responsibility for Records in a Corporation	<b>Skupsky, CRM</b>	1	Jul-93	Legal
The Records Manager Loses an Office and Finds a More Challenging Job	<b>Sanders, CRM</b>	1	Jul-93	Program
Preparing for Automation	<b>Phillips, Jr. CRM</b>	5	Jul-93	Technology
A Profession Without Professional Literature?	Pemberton	1	Jul-93	Profession
Inertia? Inconceivable!	Minton	1	Jul-93	Program
Records Management in Africa South of the Sahara	<b>Stephens, CRM</b>	1	Jul-93	Program
Turf Wars: Records Management vs. Data Processing	Gable	1	Jul-93	Program
Safety Considerations in Designing Accommodations for Information Systems	Joseph	2	Oct-93	Safety
Moving the City of Charleston's Archives and Records Center	King	4	Oct-93	Inactive
ISO 9000: An Opportunity for Records Management Professionals	<b>Weise Stamoolis - CRMs</b>	1	Oct-93	Standards
Information Needs for Management Decision-Making	<b>Goodman, CRM</b>	1	Oct-93	Program
Recordkeeping Requirements to Promote Public Interests - A Balance Between Government Needs and Burdens	<b>Skupsky, CRM</b>	1	Oct-93	Program
Faxing by Computer	<b>Phillips, Jr. CRM</b>	5	Oct-93	Technology
Risky Business	Minton	4	Oct-93	Retention
The Quest for the Lost Record: A Records Management Myth	<b>Sanders, CRM</b>	3	Oct-93	Retrieval
The Globalization of Records Management Programs in Multinational Corporations	<b>Stephens, CRM</b>	1	Oct-93	Program
Looking for "Excellence in Records Management"	Pemberton	1	Oct-93	Program
Lessons Learned	<b>Farrell, CRM</b>	1	Oct-93	Program
Alphabetic Filing Rules - Fundamentals for Records Managers	Wilson	3	Jan-94	Filing
Decoding the Bar Code	<b>Mark, CRM</b>	3	Jan-94	Retrieval
The ADA and Records Management	Minton	1	Jan-94	Program
Survival Skills for Information Professionals in the Decade of Turbulence	<b>Constantini, CRM</b>	1	Jan-94	Program
The Law of Electronic Mail - The Impact of the White House Case on You!	<b>Skupsky, CRM</b>	1	Jan-94	Legal
Technology: What a Dilemma!	Minton	5	Jan-94	Technology
Virtual Records and Virtual Archives	<b>Phillips, Jr. CRM</b>	5	Jan-94	Technology
Records Management in Australia	<b>Stephens, CRM</b>	1	Jan-94	Program
The Professional Association: Some Basics	Pemberton	1	Jan-94	Program
The Wannabe Records Management Optimist (A Lesson from Voltaire)	<b>Sanders, CRM</b>	1	Jan-94	Program

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Implementing a Corporate Records Management Program in Columbia, South America	<b>Betton, CRM</b>	<b>1</b>	Jan-94	Program
Digital Signatures: Signing and Notarizing Electronic Forms	Theofanos, et al	<b>2</b>	Apr-94	Technology
Records Management Professionals: Suffering From Self-Inflicted Wounds	<b>Penn, CRM</b>	<b>1</b>	Apr-94	Program
Electronic Imaging 101 Part 1 - What Is Electronic Imaging	Avedon	<b>2</b>	Apr-94	Imaging
Do Records Managers Manage?	Boyd	<b>1</b>	Apr-94	Program
Microfilm Fundamentals	Minton	<b>5</b>	Apr-94	Microfilm
Pen Computers and Digital Forms	<b>Phillips, Jr. CRM</b>	<b>5</b>	Apr-94	Technology
The Corporate Odd Couple: The Fastidious Records Manager vs. Organizational Messiness	<b>Sanders, CRM</b>	<b>1</b>	Apr-94	Program
The Professionals and Clerks: One Happy Family	Pemberton	<b>1</b>	Apr-94	Program
Records Management in Japan	<b>Stephens, CRM</b>	<b>1</b>	Apr-94	History
Measuring the Value Added by Records and Information Management Programs	<b>Goodman, CRM</b>	<b>1</b>	Apr-94	Program
Designing an Expert System for Classifying Office Documents	Savic	<b>3</b>	Jul-94	Classification
What If: A Case Study of a Hurricane	King	<b>4</b>	Jul-94	Protection
Electronic Imaging 101 Part 1 - Optical Disks and Backfile Conversions	Avedon	<b>2</b>	Jul-94	Imaging
Strategic Alliances & the Human Resource Implications for Records Managers	<b>Hefner, CRM</b>	<b>1</b>	Jul-94	Program
Improving on Good (review The Records Management Handbook, 2nd ed.)	Dmytrenko	<b>1</b>	Jul-94	Program
The National Information Infrastructure	<b>Phillips, Jr. CRM</b>	<b>1</b>	Jul-94	Program
Records Management Education: In Pursuit of Standards	Pemberton	<b>1</b>	Jul-94	Education
Records Management in Norway	<b>Stephens, CRM</b>	<b>1</b>	Jul-94	History
Records, Pre-record, Non-record?	<b>Sanders, CRM</b>	<b>1</b>	Jul-94	Program
Legal Standards for Records and Information Management Programs	<b>Skupsky, CRM</b>	<b>1</b>	Jul-94	Legal
Project Management: An Approach to Accomplishing Things	<b>Gannon, CRM</b>	<b>1</b>	Jul-94	Program
Electronic Mail & Electronic Data Interchange: Challenges to Records Mgt	Rea, et al	<b>5</b>	Oct-94	Technology
Electronic Imaging 101 Part III -- Application Analysis, Document Preparation and Digitizing	Avedon	<b>2</b>	Oct-94	Imaging
Resolving Conflicts Between Records Professionals & Managers: Elusive Organizational Goal	<b>Hefner, CRM</b>	<b>1</b>	Oct-94	Profession
ISO 9000 and Beyond: A Case Study of BASF Canada Inc.	Houten	<b>1</b>	Oct-94	Standards
Judicial Review of Records Retention Programs	<b>Skupsky, CRM</b>	<b>4</b>	Oct-94	Retention
Professional Presentations	<b>Phillips, Jr. CRM</b>	<b>1</b>	Oct-94	Profession
Will ISO 9000 Improve My Records Management Program?	<b>Sanders, CRM</b>	<b>1</b>	Oct-94	Standards
Records Management in Italy	<b>Stephens, CRM</b>	<b>1</b>	Oct-94	Program
RIM: Navigating Through a Maze of Associations	Pemberton	<b>1</b>	Oct-94	Program

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Indexing: The Key to Access	Dmytrenko	<b>2</b>	Oct-94	Access
The National Archives of Ghana: New Responsibilities and Challenges	Akotia	<b>5</b>	Oct-94	Archives
Electronic Imaging 101 Part IV - Indexing, Compression and Software	Avedon	<b>2</b>	Jan-95	Imaging
It Can Make You or Break You: The Importance of Records Management in Litigation	Montana	<b>1</b>	Jan-95	Legal
The Degeneration of the Work of Man	<b>Penn, CRM</b>	<b>1</b>	Jan-95	History
Writing for Results	<b>Mims, CRM</b>	<b>1</b>	Jan-95	Profession
Legal and Operational Definitions of a Record	<b>Skupsky, CRM</b>	<b>1</b>	Jan-95	Program
Do You Really Need A Pentium?	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jan-95	Technology
Disguised Office Saboteurs	<b>Sanders, CRM</b>	<b>1</b>	Jan-95	History
The Registry: The World's Most Predominant Recordkeeping System	<b>Stephens, CRM</b>	<b>1</b>	Jan-95	History
Bringing Ethics to Life: Case Study Method and ARMA International's Code of Professional Responsibility	Pemberton	<b>1</b>	Jan-95	Ethics
Everything You Wanted to Know About "Bar Coding" but Were Afraid to Ask.	Smytrenko	<b>5</b>	Jan-95	Technology
Information Security: An Overview and Resource Guide for Information Managers	Hill, et al	<b>1</b>	Jan-95	Security
Electronic Imaging 101 Part V - Communications	Avedon	<b>2</b>	Apr-95	Imaging
Designing Records and Document Retrieval Systems	<b>Connelly, CRM</b>	<b>3</b>	Apr-95	Retrieval
Case Law and the Evidence Acts in Canada	<b>Phillips, Jr. CRM</b>	<b>1</b>	Apr-95	Legal
Preparing a Facility for Large Document Productions	<b>Farrell, CRM</b>	<b>3</b>	Apr-95	Storage
Clash of the Information Professions: A Case of Paradigm Conflict	Pemberton	<b>1</b>	Apr-95	Program
Finishing What We Start: A Lesson for Functional Managers From Project Management and Automated Workflow	<b>Sanders, CRM</b>	<b>1</b>	Apr-95	Management
Professional Skills and Technology Education	<b>Phillips, Jr. CRM</b>	<b>1</b>	Apr-95	Profession
International Records Retention	<b>Stephens, CRM</b>	<b>4</b>	Apr-95	Retention
Legal Requirements for Filing Systems and Indexes	<b>Skupsky, CRM</b>	<b>1</b>	Apr-95	Legal
A Quality Records Program is Essential For ISO 9000 Compliance	Dmytrenko	<b>1</b>	Apr-95	Standards
How Lawyers Work -- and Think	Anderson	<b>1</b>	Apr-95	Legal
People Make It Work	Boyd	<b>5</b>	Jul-95	Technology
Selecting Records Media	<b>Ward, CRM et al</b>	<b>3</b>	Jul-95	Storage
Electronic Imaging 101 Part VI -- Systems, Hardware, Systems Integration and Workflow	Avedon	<b>2</b>	Jul-95	Imaging
Opportunities Out of Chaos: Survival Strategies in the Information Age	Pemberton, et al	<b>1</b>	Jul-95	Profession
Internet Publishing - A Tangled Web?	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jul-95	Technology
The Self-Assertive Records Manager	<b>Sanders, CRM</b>	<b>1</b>	Jul-95	Profession

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Recordkeeping Provisions of International Laws	<b>Stephens, CRM</b>	<b>1</b>	Jul-95	Legal
The Information Economy: A Context for Records and Information Management	Pemberton	<b>1</b>	Jul-95	Program
Legal Requirements for Business Records	Dmytrenko	<b>1</b>	Jul-95	Legal
Protecting Confidential Computer Records Against Careless Loss	<b>Welch, CRM et al</b>	<b>1</b>	Jul-95	Program
Secrecy and Authenticity	<b>Balon, CRM</b>	<b>1</b>	Oct-95	Encryption
If Saber Saws Were Information Systems	Bishop	<b>1</b>	Oct-95	Systems
Automatic Classification of Office Documents: Review of Available Methods and Techniques	Savic	<b>3</b>	Oct-95	Classification
Electronic Imaging 101 Part VII -- Standardization, Legality, Getting Started, and Future Trends	Avedon	<b>2</b>	Oct-95	Imaging
Records Management in the United Kingdom: Part 1 - Historical Development	<b>Stephens, CRM</b>	<b>1</b>	Oct-95	History
Who Put the "Management" in Records Management?	Pemberton	<b>1</b>	Oct-95	History
Comprehensive RIM	Dmytrenko	<b>1</b>	Oct-95	Program
In Search of the Purgeless Office	<b>Sanders, CRM</b>	<b>1</b>	Oct-95	Program
Metadata - Information about Electronic Record	<b>Phillips, Jr. CRM</b>	<b>2</b>	Oct-95	Metadata
Admissibility of Documents Stored on Optical Imaging Systems in Legal Proceedings	Montana	<b>1</b>	Oct-95	Legal
Brave New World: The Impact of Access Legislation on Retention in Alberta Municipalities	Savic	<b>4</b>	Oct-95	Retention
Defining Electronic Records Management	Menkus	<b>1</b>	Jan-96	Program
Comparing Apples to Oranges: Methods for Evaluating and Selecting RM Software	<b>Mark, CRM et al.</b>	<b>3</b>	Jan-96	Software
Selling Information: What Records Managers Should Know	Lemieux	<b>1</b>	Jan-96	Program
Working with Freedom of Information and Protection of Privacy Legislation	<b>Bolton, CRM</b>	<b>1</b>	Jan-96	Legislation
Successful Project Management	Dmytrenko	<b>1</b>	Jan-96	Management
High (Professional) Anxiety? Image and Status in Records Management	Pemberton	<b>1</b>	Jan-96	Management
Document Distribution: The Neglected Link in the Life Cycle of Records	<b>Sanders, CRM</b>	<b>2</b>	Jan-96	Life-cycle
Software for Survey	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jan-96	Technology
Legal Research for Records Managers	Montana	<b>1</b>	Jan-96	Management
Avoiding A Records Management Nightmare	<b>Penn, CRM</b>	<b>2</b>	Jan-96	Management
The Sargasso Sea of Records Management Software	<b>Connelly, CRM</b>	<b>5</b>	Apr-96	Technology
Information Disaster Planning: An Integral Component of Corporate Risk Management	Pember	<b>4</b>	Apr-96	Disaster
The Optical Disk Imaging Decision	Zaben	<b>5</b>	Apr-96	Technology
The Marriage of Quality Standards and Records Management	Brumm	<b>1</b>	Apr-96	Standards
The ISO Document Tidal Wave	van Houten	<b>1</b>	Apr-96	Standards
Regulatory Acceptance of Optical Imaging	Montana	<b>1</b>	Apr-96	Legal

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Operating Systems and Computer Architectures	<b>Phillips, Jr. CRM</b>	<b>5</b>	Apr-96	Technology
The Many Faces of Records Management - Escape from the Irresponsibility Trap	<b>Sanders, CRM</b>	<b>1</b>	Apr-96	Management
US Federal Committees and Commissions and the Emergence of Records Management	Pemberton	<b>1</b>	Apr-96	History
Records Management in the United Kingdom: Part III - English Registry Filing Systems	<b>Stephens, CRM</b>	<b>3</b>	Apr-96	Registration
Workflow: A Terminology Primer	Attinger	<b>1</b>	Jul-96	Program
New Technologies for Records Management	Shamir	<b>5</b>	Jul-96	Technology
The Use of Total Quality Management in a Records Management Environment	Lemieux	<b>1</b>	Jul-96	Management
ISO 9000 and International Records Management	<b>Stephens, CRM</b>	<b>1</b>	Jul-96	Standards
Professionals and Managers: A Study in Contradiction?	Pemberton	<b>1</b>	Jul-96	Profession
A consultant's Guidebook	Dmytrenko	<b>1</b>	Jul-96	Profession
EXCEPTIONS: Why to Avoid Them and How to Live with Those We Can't Avoid	<b>Sanders, CRM</b>	<b>1</b>	Jul-96	Profession
Planning for Disk Drive Disasters	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jul-96	Technology
Wanted: Records Manager -- No Experience Necessary	<b>Penn, CRM</b>	<b>1</b>	Jul-96	Program
Legal Issues in EDI	Montana	<b>1</b>	Jul-96	Program
Identifying Personal and Corporate Information Needs	Boyd	<b>1</b>	Jul-96	Program
Blurring the Lines: Are Document Management Software and Automated Workflow the Same Thing?	Attinger	<b>5</b>	Oct-96	Software
Why the Internet	<b>Motz, CRM</b>	<b>5</b>	Oct-96	Technology
The Resolution Trust Corporation at Sunset: Transferring a Records Management Function	Barrese	<b>1</b>	Oct-96	Legal
From Australia: The World's First National Standard for Records Management	<b>Stephens, CRM</b>	<b>1</b>	Oct-96	Standards
Records Retention Schedules in Court: the Pitfalls	Montana	<b>4</b>	Oct-96	Retention
Chapter Information Officer	<b>Phillips, Jr. CRM</b>	<b>1</b>	Oct-96	Profession
Records Retention Provisions of International Tax Laws	<b>Stephens, CRM</b>	<b>1</b>	Oct-96	Legal
Who Cares About Records Management? Social Relevance and Professional Standing	Pemberton	<b>1</b>	Oct-96	Profession
Classic Guide to Records Management	Dmytrenko	<b>1</b>	Oct-96	Management
Learning to Say Good-bye: When the Records Manager Turns 51	<b>Sanders, CRM</b>	<b>1</b>	Oct-96	Profession
Re-Defining Electronic Records Management	Cox	<b>1</b>	Oct-96	Profession
Evaluating Hybrid Systems	Allen	<b>4</b>	Jan-97	Imaging
Selecting an Offsite Commercial Records Center	Faber	<b>3</b>	Jan-97	Storage
Cost Benefit Analysis	Dmyrenko	<b>1</b>	Jan-97	Program
So You Want To Be a Consultant	Farrell	<b>1</b>	Jan-97	Profession
Information Management Legislation in the Last Quarter of the 20th Century: A Records Management Disaster	<b>Penn, CRM</b>	<b>4</b>	Jan-97	Legislation

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<b>ARMA Journal Article Title</b>	<b>Author Last Name, AND where an author has a CRM designation.</b>	<b>CRM Exam.</b>	<b>Journal Date</b>	<b>Exam Keyword</b>
Do Electronic Objects Create Business Risk	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jan-97	Technology
The Future of Bureaucracy	<b>Sanders, CRM</b>	<b>1</b>	Jan-97	Management
Confronting the Big Lie: A Neo-Luddite Manifesto	Pemberton	<b>5</b>	Jan-97	Technology
RIM for Local Governments	Dmytrenko	<b>1</b>	Jan-97	Management
Statutes of Limitation & Records Retention	Montana	<b>4</b>	Jan-97	Legal
Statutes Of Limitation & International Records Retention	<b>Stephens, CRM</b>	<b>4</b>	Jan-97	Legal
The Customer May Be Always Right -- But Who Is the Customer	Boyd	<b>1</b>	Apr-97	Management
Hang the CRM in Your Office	<b>Mims, CRM</b>	<b>1</b>	Apr-97	Management
The Chief Information Officer: Rise and Fall?	Romanczuk et al	<b>1</b>	Apr-97	Management
Policy Development For Information Systems Department Records	<b>Goodman, CRM</b>	<b>4</b>	Apr-97	Retention
Compromise and the Art of Records Management: The Union 76 Example	Hyder et al	<b>1</b>	Apr-97	Program
Nothing Endures But Change - Heraclitus	Dmytrenko	<b>1</b>	Apr-97	Management
Chief Knowledge Officer: The Climax to your career?	Pemberton	<b>1</b>	Apr-97	Program
If Marx Had Been a Business Process Reengineer...	<b>Sanders, CRM</b>	<b>1,5</b>	Apr-97	Tech/mgmt
What's in That Data Warehouse?	<b>Phillips, Jr. CRM</b>	<b>1</b>	Apr-97	Management
Electronic Recordkeeping Provisions in International Laws	<b>Stephens, CRM</b>	<b>1</b>	Apr-97	Program
Administrative Agencies and the Administrative Process	Montana	<b>1</b>	Apr-97	Program
Optical Disk Technology and Open Systems: Planning for Conversions to the New Technology	<b>Fruscione, CRM</b>	<b>5</b>	Jul-97	Technology
Searching the World Wide Web	Kustron	<b>5</b>	Jul-97	Technology
Communication Mistakes Only Really Smart People Make	Wagner	<b>1</b>	Jul-97	Program
Six Key Indicators Guaranteed to Reduce Audience Stress and Increase Your Applause	Susman	<b>1</b>	Jul-97	Program
Strategies for Developing and Strengthening Records Management Programs	<b>Langemo, CRM</b>	<b>1</b>	Jul-97	Program
What's in a Record: Public Citizen v. Carlin	Montana	<b>1</b>	Jul-97	Program
Data and Backfile Conversions - Jobs for Records Managers	<b>Phillips, Jr. CRM</b>	<b>5</b>	Jul-97	Technology
RIM Self-Evaluation: The Case for Truth and Realism	<b>Sanders, CRM</b>	<b>1</b>	Jul-97	Program
Denmark: Toward Global Leadership in Electronic Archives and Records Management	<b>Stephens, CRM</b>	<b>1</b>	Jul-97	Program
Electronic Mail Security	Dmytrenko	<b>5</b>	Jul-97	Technology
Jobs vs. Careers in Records Management: Dead Ends and Open Roads?	Pemberton	<b>1</b>	Jul-97	Program
Records Management for Electronic Documents	Gable	<b>1</b>	Oct-97	Program
Electronic Information and the Records Manager	<b>Hinneberg Coughlin - CRMs</b>	<b>1</b>	Oct-97	Program

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From Media to Markets: A New Paradigm for Information Management	Gauche	1	Oct-97	Program
Document Security and International Records Management	<b>Stephens, CRM</b>	3	Oct-97	Security
Outsourcing for Imaging	Dmytrenko	2	Oct-97	Outsourcing
Canadian Information Professions Sound the ALARM and ARMA and SAA Reach Out	Pemberton	1	Oct-87	Human Res.
Process or People	<b>Sanders, CRM</b>	1	Oct-97	Program
Betting on Bar Codes	<b>Phillips, Jr. CRM</b>	3	Oct-97	Retrieval
Technology and the Four-Level Information Hierarchy	<b>Daum, CRM</b>	5	Oct-97	Technology
Legal Ethics and Records Management	Montana	1	Oct-97	Legal
Unidentified Mail Management: A Model Policy & Procedures Manual for the Legal Environment	<b>Nemchek, CRM</b>	2	Oct-97	Mail
Why Become a CRM?	<b>Schewe, CRM</b>	1	Jan-98	Profession
Why Records Are Important in the Information Age	Cox	5	Jan-98	Technology
Business Politics for the Records Manager and Archivist	<b>Goodman, CRM</b>	1	Jan-98	Profession
Megatrends in Records Management	<b>Stephens, CRM</b>	1	Jan-98	Program
Records Management Returns to the Departments: A Suggestion for the Next Century	<b>Sanders, CRM</b>	1	Jan-98	Program
Law & Information Management: Facing the 21st century	Montana	1	Jan-98	Program
Can Records managers be Automated	<b>Phillips, Jr. CRM</b>	1	Jan-98	Program
Change Is Here! What Are We Doing About It	<b>Ardern, CRM</b>	1	Jan-98	Program
Through A Glass Darkly: Ethics and Information technology	Pemberton	1	Jan-98	Ethics
It Isn't Worth Your Time: A Critical Look at the Internet	<b>Sanders, CRM</b>	5	Apr-98	Technology
Federal E-mail Management: Armstrong v. Executive Office of the President and Its Aftermath	<b>Pasterczyk, CRM</b>	5	Apr-98	Technology
Electronic Lab Notebooks: Paving the Way of the Future in R&D	Lysakowski, et al.	5	Apr-98	Technology
Reality Check -- Lessons Learned After Implementation of an Electronic Imaging System	Berndt	5	Apr-98	Technology
The Myth and Realities of Downsizing	Abbasi et al.	1	Apr-98	Program
The Earliest Records systems: A Journey in Professional History	<b>Pemberton, CRM</b>	1	Apr-98	Program
The Records Manager Steps out of the Comfort Zone: The Problem with Selling Records Management	<b>Sanders, CRM</b>	1	Apr-98	Program
Is the "Record Series" Concept Dead	<b>Phillips, Jr. CRM</b>	2	Apr-98	Classification
The Freedom of Information Act	Montana	1	Apr-98	Program
Records Management in China - Part I Introduction	<b>Stephens, CRM</b>	1	Apr-98	Program
Intranets -- An Opportunity for Records Managers	<b>Motz, CRM</b>	5	Jul-98	Technology
The Internet: Classification Changes for the World Wide Web	<b>Connelly, CRM</b>	5	Jul-98	Technology

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Managing E-Mail: Working Toward an Effective Solution	Enneking	5	Jul-98	Technology
You've Got To Be Kidding: Humor As a FUNdamental Management Tool	<b>Farrell, CRM</b>	1	Jul-98	Management
Records Management in China: Part II - Legal recordkeeping Requirement	<b>Stephens, CRM</b>	1	Jul-98	Program
Knowledge Management (KM) and the Epistemic tradition	<b>Pemberton, CRM</b>	1	Jul-98	Program
Forget the Forest - save the trees	<b>Sanders, CRM</b>	1	Jul-98	Program
Should Electronic records be Stored off-site	<b>Phillips, Jr. CRM</b>	3	Jul-98	Storage
Personnel Liability & Records Management	Montana	1	Jul-98	Program
What's in a Name?	<b>Sanders Penn - CRMs</b>	1	Jul-98	Profession
The Expanding Role of the Archivist	Charman	4	Oct-98	Program
Putting on the Britts: An Example of Quality	<b>Pemberton, CRM</b>	1	Oct-98	Profession
Our Professional Responsibility	<b>Coulson, CRM</b>	1	Oct-98	Profession
Toward a Code of Ethics: Social Relevance and the Professionalization of Records Management	<b>Pemberton Pendergraft - CRMs</b>	1	Oct-98	Profession
Libraries, Records Management, Data Processing: An Information Handling Field	Vander Noot	1	Oct-98	Program
Information Management and the Decision maker	Hutchens	1	Oct-98	Program
Cooperation in Information Management	<b>Evans, CRM</b>	1	Oct-98	Program
Don't "Sell" Records Management - Give It Away	Jones	1	Oct-98	Marketing
Will Windows 98 Help Manage Electronic records	<b>Phillips, Jr. CRM</b>	4	Oct-98	Technology
Data Protection in Europe	<b>Stephens, CRM</b>	4	Oct-98	Protection
Beyond the Tools of Office Automation: Records Management as a Discipline	<b>Sanders, CRM</b>	1	Oct-98	Program
Long-Term retention of Paper Originals: A case Study	Montana	4	Oct-98	Protection
A Missing Feature in Some Records Management Systems	Leyzorek	4	Oct-98	Security
Records Management in Post-Soviet Russia	<b>Stephens, CRM</b>	1	Jan-99	Global
The Promise of Project Files: A Case Study	<b>Sanders, CRM</b>	3	Jan-99	Systems
Databases as Information Management Tools	<b>Phillips, Jr. CRM</b>	5	Jan-99	Technology
Copyright Law and the Internet	Montana	1	Jan-99	Legal
Dynamic Office Politics: Powering up for Program Success!	<b>Eiring, CRM</b>	1	Jan-99	Management
The Value Added Information Chain	<b>Cisco, CRM</b>	1	Jan-99	Program
Lessons from Down Under: Records Management in Australia	<b>Sletten, CRM</b>	1	Jan-99	Program
Searching for Relevance in the Virtual Files of the Future	<b>Sanders, CRM</b>	1	Apr-99	Program
Y2K: The Demand for Evidentiary Records	<b>Phillips, Jr. CRM</b>	5	Apr-99	Technology
Y2K Compliance and Records Retention	Montana	1	Apr-99	Retention

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Managing Digital Information: The Emerging Technologies	<b>Andolsen, CRM</b>	<b>5</b>	Apr-99	Technology
A New World Ahead: International Challenges for Information Management	MacKenzie	<b>1</b>	Apr-99	Global
The Perilous Future of Decision Making in Information Management	Montana	<b>1</b>	Apr-99	Legal
Achieving Professional Excellence for a New Century	<b>Bennett, CRM</b>	<b>1</b>	Apr-99	Profession
Facing the Future: Preparing New Information Professionals	Smythe	<b>1</b>	Apr-99	Profession
Managing the Law of Technology	Montana	<b>1</b>	Jul-99	Legal
Information Management in New Business Models	<b>Phillips, Jr. CRM</b>	<b>1</b>	Jul-99	Program
What Do We Really Need to Know About Technology?	<b>Sanders, CRM</b>	<b>5</b>	Jul-99	Technology
The Globalization of Information Technology in Multinational Corporations	<b>Stephens, CRM</b>	<b>5</b>	Jul-99	Technology
Recordkeeping in the 21st Century	Baron	<b>5</b>	Jul-99	Technology
Integrating EDMS Functions and Records Management Principles	Strong	<b>5</b>	Jul-99	Technology
Selecting Storage Media for Long-Term Access to Digital Records	Dollar	<b>4</b>	Jul-99	Protection
Knowledge Management: Capturing the Essence of Know-How and Innovation	Frappaolo	<b>1</b>	Jul-99	Program
Applying Records Retention to Electronic Records	<b>Skupsky, CRM</b>	<b>4</b>	Jul-99	Retention
Commercial Regulation in the United States: A Constitutional Perspective	Montana	<b>1</b>	Oct-99	Legal
Will Data Conversion Lose Your Records?	<b>Phillips, Jr. CRM</b>	<b>5</b>	Oct-99	Technology
Personal Business Records in an Electronic Environment	<b>Sanders, CRM</b>	<b>3</b>	Oct-99	Systems
Archives and Records Management in the Netherlands	<b>Stephens, CRM</b>	<b>1</b>	Oct-99	Global
Records Management in Iceland	Gunnlaugsdottir	<b>1</b>	Oct-99	Global
Records Management: From Profession to Scholarly Discipline	Webster	<b>1</b>	Oct-99	Profession
Records Management of the Future: Anticipate, Adapt, and Succeed	Dearstyne	<b>1</b>	Oct-99	Program
Paper and the Information Age	Kreger	<b>1</b>	Oct-99	Program
RIM in Developing Countries: The IRMT Trust	<b>Stephens, CRM</b>	<b>1</b>	Jan-00	Global
Knowledge Management: To Be or Not to Be?	Duffy	<b>1</b>	Jan-00	Program
Preparing to be a RIM Consultant	<b>Phillips, Jr. CRM</b>	<b>1</b>	Jan-00	Profession
Developments in the Law of Electronic Commerce	Montana	<b>1</b>	Jan-00	Legal
Outsourcing: The Right Decision?	Benedon	<b>1</b>	Jan-00	Management
Employing Records Management Professionals in the Information Age	Cox	<b>1</b>	Jan-00	Management
Metadata & ISO Compliance	Duff et al.	<b>1</b>	Jan-00	Standards
Retention of Merger and Acquisition Records and Information	Montana	<b>4</b>	Apr-00	Retention
Does ICR Keep Paper Forms Viable?	<b>Phillips, Jr. CRM</b>	<b>5</b>	Apr-00	Technology
The KM Technology Infrastructure	Duffy	<b>3</b>	Apr-00	System

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International Standards and Best Practices in RIM	<b>Stephens, CRM</b>	<b>1</b>	Apr-00	Standards
Getting Published in the Journal: Author Guidelines	ARMA	<b>1</b>	Apr-00	Profession
Improving Corporate Performance Through Records Audits	Dietel	<b>1</b>	Apr-00	Audit
The Convergence of Information Technology & Information Management	Myburgh	<b>1</b>	Apr-00	Program
ISO 9001: 2000 - A Standard for all Industries	van Houten	<b>1</b>	Apr-00	Standards
The Legal System and Knowledge Management	Montana	<b>1</b>	Jul-00	Legal
Will KM Alter Information Managers' Roles?	<b>Phillips, Jr. CRM</b>	<b>1</b>	Jul-00	Program
Knowledge Exchange at GlaxoWellcome	Duffy	<b>5</b>	Jul-00	Technology
Digital Preservation: A Global Information Management Problem	<b>Stephens, CRM</b>	<b>4</b>	Jul-00	Protect
Understanding Portals	Watson et al.	<b>5</b>	Jul-00	Technology
Knowledge Management: An Overview	Saffady	<b>1</b>	Jul-00	Program
Knowledge Management: What Every Information Professional Should Know	Duffy	<b>1</b>	Jul-00	Program
Knowledge Management: The Archivist's and Records Manager's Perspective	Yakel	<b>1</b>	Jul-00	Program
Skills for Knowledge Environments	Abell	<b>1</b>	Jul-00	Profession
Knowledge Management: A Selective Guide to Resources	<b>Pemberton, CRM et al.</b>	<b>1</b>	Jul-00	Program
Viruses and the Law: Why the Law is Ineffective	Montana	<b>1</b>	Oct-00	Legal
ISPs and ASPs Create New Records Issues	<b>Phillips, Jr. CRM</b>	<b>5</b>	Oct-00	Technology
Something Funny Is Happening on the Way to Knowledge Management	Duffy	<b>1</b>	Oct-00	Program
Digital Preservation in the United Kingdom	<b>Stephens Wallace - CRMs</b>	<b>4</b>	Oct-00	Protection
Avoiding the Perils of Imaging System Implementation	Adler	<b>5</b>	Oct-00	Technology
Life Cycle Information Management: A Case Study	Shaw et al.	<b>3</b>	Oct-00	System
Electronic Records Retention: Fourteen Basic Principles	<b>Stephens, CRM et al.</b>	<b>4</b>	Oct-00	Retention
The Electronic Signatures in Global and National Commerce Act: A Sea Change in Electronic Records Law	Montana	<b>1</b>	Jan-01	Global
Should PDF Be Used for Archiving Electronic Records?	<b>Phillips, Jr. CRM</b>	<b>4</b>	Jan-01	Technology
The Tools and Technologies Needed for Knowledge Management	Duffy	<b>4</b>	Jan-01	Technology
Digital Signatures and Global E-Commerce: Part I - U.S. Initiatives	<b>Stephens, CRM</b>	<b>1</b>	Jan-01	Global
Electronic Records Management Defined by Court Case and Policy	Wallace	<b>1</b>	Jan-01	Legal
The Indiana University Electronic Records Project: Lessons Learned	Bantin	<b>1</b>	Jan-01	Program
An Institutional View of Electronic Records Management: Hospitals and Teleradiology	Yakel	<b>4</b>	Jan-01	Appraisal
Records, Computers, and Resources: A Difficult Equation for Sub-Saharan Africa	Barata et al.	<b>1</b>	Jan-01	Global
The InterPARES International Research Project	Duranti et al.	<b>1</b>	Jan-01	Standards

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The Law and Records - Rarely the Twain Shall Meet	Montana	1	Apr-01	Legal
XML for Content and E-Commerce	<b>Phillips, Jr. CRM</b>	5	Apr-01	Technology
Managing Intellectual Capital	Duffy	1	Apr-01	Program
Managing Records and Information in Web Environments: Policies for Multinational Companies	<b>Stephens, CRM</b>	1	Apr-01	Global
Electronic Mail: From Computer to Courtroom	DiGilio	2	Apr-01	Legal
The View from the Fast Lane: The Future of Information from the Perspective of Fortune's Fastest Growing Companies	Dearstyne	1	Apr-01	Program
Protecting Privacy	Duff et al.	1	Apr-01	Privacy
The Information Management Implications of Public Citizen v. Carlin	Montana	1	Jul-01	Legal
Embracing the Challenge of Leadership	<b>Phillips, Jr. CRM</b>	1	Jul-01	Profession
Knowledge Management and Its Influence on the Records and Information Manager	Duffy	1	Jul-01	Program
The World's First International Records Management Standard	<b>Stephens, CRM</b>	1	Jul-01	Standards
The Evolving Commercial Records Center Industry	<b>Faber, CRM</b>	3	Jul-01	Storage
Electronic Records and the Right to Privacy	Booz	1	Jul-01	Privacy
RIM: A Liberal Arts Model	Chase	1	Jul-01	Program
The New International Records Management Standard: Its Content and How It can be Used	<b>Connelly, CRM</b>	1	Jul-01	Standards
Data Mining: A Slippery Slope	Montana	2	Oct-01	Use
Start With e-Mail !	<b>Phillips, Jr. CRM</b>	5	Oct-01	Technology
Knowledge Management Finally Becomes Mainstream	Duffy	1	Oct-01	Program
Automatic Categorization: How It Works, Related Issues, and Impacts on Records Management	<b>Lubbes, CRM</b>	3	Oct-01	Classification
e-Business, e-Government, and Information Proficiency	Dearstyne	1	Oct-01	E-Business
e-Transactions: The Impact of the Internet on the Financial Sector	Dearstyne	1	Oct-01	E-Business
"Liquid" Information in the Wild West of e-Commerce	Moss	1	Oct-01	E-Business
Electronic Signatures: A Tutorial	Minihan	5	Oct-01	E-signatures
Web Technologies for Information Management	<b>Frost, CRM</b>	5	Oct-01	Web
Legal Issues in Documenting e-commerce Transactions	Frye	1	Oct-01	Legal
Megatrends in International Records Management	<b>Stephens, CRM</b>	1	Oct-01	Global
Information Education in the 21st Century	Dearstyne	1	Jan/Feb 02	Education
Global Commerce and the Privacy Clash	Fjetland	1	Jan/Feb 02	Privacy
Exposing Legal Land Mines	Cogar	4	Jan/Feb 02	Protection
Welcome to the New Wireless Culture	<b>Phillips, CRM</b>	5	Jan/Feb 02	Technology

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The Digital Future: A Look Ahead	Hunter	<b>4</b>	Jan/Feb 02	Protection
The Evolving Information World	<b>Eiring, CRM</b>	<b>1</b>	Jan/Feb 02	Profession
Leap of Faith	Groves	<b>1</b>	Jan/Feb 02	Profession
The IM Building Blocks	Meagher	<b>1</b>	Jan/Feb 02	Strategy
Strategic Information Management: Understanding A New Reality	Myburgh	<b>2</b>	Jan/Feb 02	Use
Customer Connections: A RIM Opportunity	Groves	<b>1</b>	Mar/Apr 02	Marketing
Enterprise Application Integration	<b>Gable, CRM</b>	<b>5</b>	Mar/Apr 02	Technology
Classification of Electronic Documents: A New Paradigm	<b>Schewe, CRM</b>	<b>3</b>	Mar/Apr 02	Classification
The Delegation Dilemma: When Do You Let Go?	Portny	<b>1</b>	Mar/Apr 02	Management
Preservation of the Times	Rothenberg	<b>4</b>	Mar/Apr 02	Preservation
Internet II: The Adventure Continues	Esch Jr.	<b>5</b>	Mar/Apr 02	Technology
The Writing on the Wall	Launchbaugh	<b>1</b>	Mar/Apr 02	Profession
On the Horizon	<b>Andolsen, CRM</b>	<b>5</b>	Mar/Apr 02	Technology
The Ethics of Database Marketing	Cannon	<b>1</b>	May/June 02	Marketing
Privacy vs. Cybersecurity	<b>Phillips, CRM</b>	<b>4</b>	May/June 02	Security
Are Cookies Hazardous to Your Privacy?	<b>Cunningham, CRM</b>	<b>4</b>	May/June 02	Security
Chief Privacy Officer: Your Next Career?	<b>Pemberton, CRM</b>	<b>1</b>	May/June 02	Privacy
Safeguarding the World's New Currency	Clayton	<b>1</b>	May/June 02	Privacy
Protecting Your Identity	Groves	<b>1</b>	May/June 02	Privacy
Privacy: What Every Manager Should Know	Haller	<b>1</b>	May/June 02	Privacy
Wireless Information Management	Elliott	<b>5</b>	Sep/Oct 02	Technology
Tying it All Together: A CIO Perspective	<b>Smith, CRM</b>	<b>5</b>	Sep/Oct 02	Technology
Using Information and E-mail for Political Gain	Kuzmits et al.	<b>2</b>	Sep/Oct 02	Create
Ethics: Good, Evil, and Moral Duty	de Jager	<b>1</b>	Sep/Oct 02	Ethics
Designing Better Documents	Carliner	<b>2</b>	Sep/Oct 02	Create
Lies, Corruption, and Document Destruction	<b>Stephens, CRM</b>	<b>4</b>	Sep/Oct 02	Disposition
Information Architecture: Five Things Information Managers Need to Know	Farnum	<b>5</b>	Sep/Oct 02	Technology
Preservation Risk Management for Web Resources	Kenney et al.	<b>4</b>	Sep/Oct 02	Preservation
RFID: The Next Tool for Managing Records?	<b>Faber, CRM</b>	<b>5</b>	Nov/Dec 02	Technology
Strategic Tools for RIM Professionals	Orndoff	<b>1</b>	Nov/Dec 02	Competency
From the Punched Card to the Web	Bray	<b>5</b>	Nov/Dec 02	Development
A Brave New World	Geiser et al.	<b>4</b>	Nov/Dec 02	Disposition

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Information Preservation: Changing Roles	Arp et al.	<b>2</b>	Nov/Dec 02	Evidentiary
Records Under Fire	Groves	<b>3</b>	Nov/Dec 02	Inactive
The ISO 15489 Imperative	McLean	<b>1</b>	Nov/Dec 02	Standards
Everything You Wanted to Know About DoD 5015.2	<b>Gable, CRM</b>	<b>1</b>	Nov/Dec 02	Standards
Preserving the Paper (and Electronic) trail	Leahy	<b>3</b>	Jan/Feb 03	Systems
The Emergence of E-Vaulting	Ganong	<b>3</b>	Jan/Feb 03	Security
Protecting Records in the Face of Chaos, Calamity, and Cataclysm	<b>Stephens, CRM</b>	<b>4</b>	Jan/Feb 03	Protection
The Challenge of Web Site Records Preservation	<b>Phillips, CRM</b>	<b>2</b>	Jan/Feb 03	Protection
Putting "Strategic" into Information Management	Meagher	<b>1</b>	Jan/Feb 03	Strategic
The Role of Microfilm in Information Management	Burkel	<b>4</b>	Jan/Feb 03	Protection
The Value and Use of Standards in the Microfilm Industry	Thomas	<b>4</b>	Jan/Feb 03	Standards
What Every Business Needs to Know About HIPAA	Swartz	<b>1</b>	Mar/Apr 03	Privacy
Tragedies, Controversies, and Opportunities: Redefining RIM's Role in a Turbulent Time	Dearstyne	<b>1</b>	Mar/Apr 03	Protection
The Truth About Taxonomies	<b>Richmond, CRM et al.</b>	<b>3</b>	Mar/Apr 03	Classify
MoReq: The Standard of the Future (EDMS)?	Cain	<b>1</b>	Mar/Apr 03	Standards
So You Want to Implement Automatic Categorization?	<b>Lubbes, CRM</b>	<b>3</b>	Mar/Apr 03	Classify
Protecting Records - What the Standards Tell Us	<b>Jones, CRM</b>	<b>4</b>	Mar/Apr 03	Standards
Information at a Price: Liberty vs Security	Swartz	<b>1</b>	May/June 03	Security
Prepared or Not ... That is the Vital Question	<b>Rike, CRM</b>	<b>1</b>	May/June 03	Protection
The Unlikely Heroes of Cyber Security	Groves	<b>4</b>	May/June 03	Security
Recordkeeping Integrity: Assessing Records' Content After Enron	Dietel	<b>1</b>	May/June 03	Program
The Wonder Years of Knowledge Management	Swartz	<b>1</b>	May/June 03	Know. Mgmt
The Corporate Records Conundrum	Caughell	<b>1</b>	May/June 03	Program
Sarbanes-Oxley One Year Later	Montana	<b>1</b>	Jul/Aug 03	Program
An Integrated Approach to Records Management	An	<b>1</b>	Jul/Aug 03	Program
Protecting Privacy in Canada's Private Sector	<b>Taylor, CRM</b>	<b>1</b>	Jul/Aug 03	Privacy
Records Management Toolkits from Across the Pond	Barata et al.	<b>1</b>	Jul/Aug 03	Program
The DOMEA Concept: From Project to Practice (Germany)	Engel et al.	<b>1</b>	Jul/Aug 03	Program
Integrating an ERDMS in an IT Environment (US EPA)	Fernandez et al.	<b>1</b>	Jul/Aug 03	Systems
The International War on Spam	Swartz	<b>2</b>	Sep/Oct 03	Protection
Following the Phoenicians: RIM in a Globalized Future	Myburgh	<b>1</b>	Sep/Oct 03	Program
Marketing Your RIM Program	<b>Richmond Taylor - CRMs</b>	<b>1</b>	Sep/Oct 03	Program

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Leading Information Programs: 10 New Insights for Success	Dearstyne	<b>1</b>	Sep/Oct 03	Profession
The Secret to a Successful RIM Merger or Acquisition	Honore et al.	<b>1</b>	Sep/Oct 03	Program
The Joys of Enterprise Portals	Rose	<b>5</b>	Sep/Oct 03	Technology
Keeping an Eye on Sarbanes-Oxley	Moore et al.	<b>1</b>	Nov/Dec 03	Program
IM: Invaluable New Business Tool or Records Management Nightmare? (Instant Messaging)	<b>Cunningham, CRM</b>	<b>5</b>	Nov/Dec 03	Technology
Electronic Discovery in 2010	Juhnke	<b>5</b>	Nov/Dec 03	Technology
Managing Electronic Records in the 21st Century	Wojcik et al.	<b>1</b>	Nov/Dec 03	Systems
Knowledge Conversion is the Key to Success	Martin	<b>1</b>	Nov/Dec 03	Know. Mgmt
Making the Executive Presentation	<b>Pemberton, CRM et al.</b>	<b>1</b>	Nov/Dec 03	Profession
Innovations in Information Management Technologies	<b>Gable, CRM</b>	<b>5</b>	Jan/Feb 04	Info Mgmt
E-mail, Voice Mail, and Instant Messaging: A Legal Perspective	Montana	<b>1</b>	Jan/Feb 04	Technology
The Digital Tsunami: A Perspective on Data Storage	Straub	<b>4</b>	Jan/Feb 04	Storage
Can You Understand Me Now? (voice recognition)	<b>Andolsen, CRM</b>	<b>5</b>	Jan/Feb 04	Technology
Mapping Information Flows: A Practical Guide	Hibberd et al.	<b>1</b>	Jan/Feb 04	Technology
Canada's Privacy Law Faces Legal Challenge	Swartz	<b>1</b>	Mar/Apr 04	Privacy
Strategic Information Management: Continuing Need, Continuing Opportunities	Dearstyne	<b>1</b>	Mar/Apr 04	Strategic
Electronic Records as Evidence: The Case for Canada's New Standard	<b>Fisher, CRM</b>	<b>1</b>	Mar/Apr 04	Standards
Competitive Intelligence: Bridging Organizational Boundaries	Myburgh	<b>1</b>	Mar/Apr 04	Program
Competitive Intelligence Education: Competencies, Sources, and Trends	Fleisher	<b>1</b>	Mar/Apr 04	Program
Competitive Intelligence in Action	McGonagle et al.	<b>1</b>	Mar/Apr 04	Program
Records Management & Compliance: Making the Connection	Kahn	<b>1</b>	May/June 04	Program
Environmental Scanning: Radar for Success	Albright	<b>1</b>	May/June 04	Technology
KM and RM: Oil and Water?	<b>Pemberton, CRM</b>	<b>1</b>	May/June 04	Program
Managing Engineering, Architectural, and Cartographic Drawings	<b>Jones, CRM et al.</b>	<b>3</b>	May/June 04	Equipment
Two Professions, One Goal (archivist, records manager)	Ghetu	<b>1</b>	May/June 04	Profession
A Prescription for Electronic Health Records	Swartz	<b>5</b>	Jul/Aug 04	Program
Adopting Electronic Records Management: European Strategic Initiatives	Waldron	<b>1</b>	Jul/Aug 04	Program
Security and Risk Management: A Fundamental Business Issue	McAdams	<b>1</b>	Jul/Aug 04	Security
Using ISO 15489 as an Audit Tool	Crockett et al.	<b>1</b>	Jul/Aug 04	Standards
Why Content Management Should be Part of Every Organization's Global Strategy	Mescan	<b>1</b>	Jul/Aug 04	Program
Offshoring Privacy	Swartz	<b>1</b>	Sep/Oct 04	Privacy
From the Mouths of CIOs	Swartz	<b>1</b>	Sep/Oct 04	Program

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ISO 15489: A Tool for Records Management in Mergers	White-Dollmann	1	Sep/Oct 04	Standards
RIM and ROI: Investing Wisely for the Future	Andolsen	1	Sep/Oct 04	Program
Two Approaches to Managing Information Risks	Lemieux	1	Sep/Oct 04	Program
An Enterprise Content Management Primer	Blair	1	Sep/Oct 04	Program
The World Moves Toward Freedom of Information	Swartz	1	Nov/Oct 04	Standards
Web Sites as Recordkeeping and "recordmaking" Systems	Barry	1	Nov/Dec 04	Program
The Information Shortcomings of 9/11	Strickland	1	Nov/Dec 04	Program
Why Records Cooperatives?	<b>Mims, CRM</b>	1	Nov/Dec 04	Program
A Framework for EDMS/ERMS Integration	Sprehe	5	Nov/Dec 04	Program
Professional Certification: Does It Matter? CRM / NS	<b>Phillips, CRM</b>	1	Nov/Dec 04	Profession
Controlling Your Documents	Medina et al.	5	Jan/Feb 05	Systems
The End of the Ostrich Defense	Montana	1	Jan/Feb 05	Program
Zubulake: The Real Issues	Montana	1	Jan/Feb 05	Program
Controlling the Risks of Content Publication	<b>Langemo, CRM et al.</b>	3	Jan/Feb 05	Program
OSD: The Future of Storage	Straub et al.	3	Jan/Feb 05	Protection
Integrating Archives, Records, and Research	Manion	1	Jan/Feb 05	Program
Electronic Records Management on a Shoestring: Three Case Studies	Young	3	Jan/Feb 05	Program
Records Management and Archives: Finding Common Ground	Myburgh	1	Mar/Apr 05	Profession
Records Managers in the Global Business Environment	Marsh et al.	1	Mar/Apr 05	Technology
Know When to Hold 'Em, When to Destroy 'Em	Isaza, Esq..	4	Mar/Apr 05	Retention
Managing Business Records and Archives at the Getty Center	<b>Farneth, Nye CRMs</b>	1	Mar/Apr 05	Case Study
Fostering a Compliance Culture: The Role of the Sedona Guidelines	Allman	1	Mar/Apr 05	Compliance
A National Response to ISO 15489: A Case Study of the Jamaican Experience	Black et al.	1	Mar/Apr 05	Case Study
Stand & Deliver	Kahn	1	May/June 05	Profession
Who Owns Business Data on Personally Owned Computers?	Montana	1	May/June 05	Policy
Creating Order out of Chaos with Taxonomies	<b>Cisco, CRM</b>	3	May/June 05	Classification
The Impact of the USA PATRIOT Act on Records Management	Martins et al.	4	May/June 05	Retention
A Records Management Program that Works for Archives	Deserno et al.	1	May/June 05	Archives
Navigating the Compliance Landscape	<b>Gable CRM</b>	1	Jul/Aug 05	Compliance
The Information Enterprise: New Challenges, New Dimensions	Dearstyne	1	Jul/Aug 05	Profession
Lifting the Burden	Sprehe et al.	5	Jul/Aug 05	ERMS
Digital Archiving in the Pharmaceutical Industry	Stamatiadis	4	Jul/Aug 05	E-archiving

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Information Security Management Best Practice Based on ISO/IEC 17799	Saint-Germain	1	Jul/Aug 05	Standards
The Why and How of International Records Retention	<b>Stephens CRM</b>	4	Sep/Oct 05	Retention
Blogs: The New Information Revolution?	Dearstyne	1	Sep/Oct 05	New Recs
Mining for Information Gold	Firestone	5	Sep/Oct 05	Data Mining
RIM Professionals: A Distinct Personality?	<b>Pemberton CRM et al.</b>	1	Sep/Oct 05	Profession
Risk Analysis and Control: Vital to Records Protection	Saffady	4	Sep/Oct 05	Protection
Standards: Building Blocks for a Strong RIM Program	<b>Brum, Carlisle CRMs</b>	1	Nov/Dec 05	ISO ANSI
The New Face of Enterprise Search: Bridging Structured and Unstructured Information	Delgado et al.	3	Nov/Dec 05	Retrieval
Legal 101 for RIM Professionals	Cogar Esq..	1	Nov/Dec 05	Policy
Streamlining Enterprise Records Management with Lean Six Sigma	<b>Queen CRM et al.</b>	1	Nov/Dec 05	Process
XML Marks the Future for Electronic Records	Winters	5	Nov/Dec 05	Technology
Condition Critical: Developing Records Retention Schedules	Fischer	4	Jan/Feb 06	Retention
Get Smart! About Intellectual Property	<b>Andolsen, CRM</b>	1	Jan/Feb 06	Law
CIOs: Information Program Leaders in Transition	Dearstyne	1	Jan/Feb 06	Profession
A 30 (b) (6) Can Sink Your Ship	Snyder, Isom	1	Jan/Feb 06	Policy
Product Liability: Retention and Risk Management Solutions	Haider, CRM	4	Jan/Feb 06	Retention
Retention and Disposition of Structured Data: The Next Frontier for Records Managers	<b>Gingrich, CRM, Morris</b>	4	Mar/Apr 06	Retention
It's All in the Technique!	Strait	1	Mar/Apr 06	Profession
7 Paths to Developing or Sustaining RIM Programs	Cox	1	Mar/Apr 06	Program
RIM Professionalism in a Political Arena	<b>Mims, CRM</b>	1	Mar/Apr 06	Profession
Technical Certification for the Information Professional: The CDIA+	<b>Cunningham, CRM</b>	1	Mar/Apr 06	Profession
Compliance: Where do we go from here?	<b>Gable, CRM</b>	1	May/June 06	Program
Standards: Not 'One Size Fits All'	Hofman	1	May/June 06	Standards
The Risk-Cost Retention Model: Building a New Approach to Records Retention	Kahn	4	May/June 06	Retention
Will Your Records Be There When You Need Them?	<b>Andolsen, CRM</b>	5	May/June 06	Technology
Fair and Accurate Credit Transactions Act: More Protection for Consumers	Moye	1	May/June 06	FACTA
Dealing with Disaster	Swartz	4	Jul/Aug 06	Disaster
Taking Charge: Disaster Fallout Reinforces RIM's Importance	<b>Dearstyne</b>	4	Jul/Aug 06	Disaster
Implementing EDMS: Putting People First	<b>Downing, CRM</b>	4	Jul/Aug 06	EDMS
Developing and Implementing a Strategy for Technology Deployment	Shupe, Behling	4	Jul/Aug 06	Technology
United by a Common Language: Developing a Corporate Taxonomy	O'Kane	2	Jul/Aug 06	Metadata
Enterprise-wide Records Training: Key to Compliance, Success	Swartz	1	Sep/Oct 06	Training

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Choosing Ethical Solutions to RIM Problems	<b>Andolsen, CRM</b>	<b>1</b>	Sep/Oct 06	Ethics
Why Metadata Matters	<b>Franks, CRM, Kunde, CRM</b>	<b>2</b>	Sep/Oct 06	Metadata
Creating a Process-Focused Retention Schedule	<b>Torres, CRM</b>	<b>4</b>	Sep/Oct 06	Retention
Writing a RIM Request for Proposal	Porter-Roth	<b>1</b>	Sep/Oct 06	RFP
When the Right to Know and the Right to Privacy Collide	<b>Vasek Sitton, CRM</b>	<b>1</b>	Sep/Oct 06	Privacy
8 Steps to Develop a Taxonomy	<b>Choksy, CRM</b>	<b>2</b>	Nov/Dec 06	Taxonomy
ISO 17799: Standard for Security	<b>Myler, CRM</b>	<b>1</b>	Nov/Dec 06	Standards
Strategies for RIM Program Compliance with Sarbanes-Oxley	<b>Montana, CRM et al.</b>	<b>1</b>	Nov/Dec 06	Compliance
Taking the Trauma Out of the Talk	Weinholdt	<b>1</b>	Nov/Dec 06	Profession
Mitigating the Risks of Messaging	Grey	<b>5</b>	Nov/Dec 06	Technology
Beyond Features and Functions: Evaluating ERM Software Alternatives in a Real-World Environment	Emery	<b>5</b>	Jan/Feb 07	Technology
Securing Grants for RIM Programs	Dearstyne	<b>1</b>	Jan/Feb 07	Funding
E-discovery Compels a Seat for RIM at the Counsel Table	Isaza, Esq..	<b>1</b>	Jan/Feb 07	Legal
Criteria for Evaluating RFID Solutions for Records and Information	Miller	<b>5</b>	Jan/Feb 07	Technology
The Electronic Health Record: What Every Information Manager Should Know	Valerius, RHIA	<b>5</b>	Jan/Feb 07	Technology
RIM Health Check: Auditing an Organization's RIM Program	Anderson	<b>1</b>	Mar/Apr 07	Audit
The RIM Manager's Role in Supporting Major Business Changes	Phillips, CRM	<b>1</b>	Mar/Apr 07	Program
Strategies for Merging Recordkeeping Systems	Pearce, Resnik	<b>3</b>	Mar/Apr 07	Merger
DIRKS: Putting ISO 15489 to Work	Macintosh, Real	<b>1</b>	Mar/Apr 07	Standards
Digital Conversion Projects: A Decision-making Checklist	Porter-Roth	<b>5</b>	Mar/Apr 07	Technology
Blogs, Mashups, and Wikis -- Oh, My!	Dearstyne	<b>5</b>	Jul/Aug 07	Technology
Does Your RIM Program Need a Strategic Alignment?	<b>Andolsen, CRM</b>	<b>1</b>	Jul/Aug 07	Program
Eight Tips for Working with a Consultant	<b>Gable, CRM</b>	<b>1</b>	Jul/Aug 07	Program
RIM Marketing Made Simple	Carpenter, CRM	<b>1</b>	Jul/Aug 07	Program
Evidence Management Solutions for Mitigating E-records Risks	Peglar	<b>1</b>	Jul/Aug 07	Litigation
Authentic Digital Records: Laying the Foundation for Evidence	Mason	<b>1</b>	Sep/Oct 07	Program
Managing the Cycle of Change	Craine	<b>1</b>	Sep/Oct 07	Change
Redesigning the Relief Web	Naidoo	<b>1</b>	Sep/Oct 07	Case Study
Legal Records Managers: Ready for Electronic Prime Time?	<b>Williams, CRM</b>	<b>1</b>	Sep/Oct 07	Program
Preparing for Tomorrow with Strategic Enterprise Services Today	Lazzara	<b>1</b>	Sep/Oct 07	Program

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10 Critical Decisions for Successful E-discovery	Unger	1	Sep/Oct 07	Program
Taking ECM from Concept to Reality	Bridges	5	Nov/Dec 07	Technology
Eight Steps to Successful Taxonomy Design	<b>Connelly, CRM</b>	2	Nov/Dec 07	Taxonomy
The Sarbanes-Oxley Act: Five Years Later	Montana	1	Nov/Dec 07	Compliance
How to Create and Facilitate Meetings that Matter	Francisco	1	Nov/Dec 07	Profession
Saving the Unmanaged Content Conundrum	Mattox	5	Nov/Dec 07	E-mail etc.
The Importance of Architecture in ERM Software Selection	<b>Gable, CRM</b>	5	Jan/Feb 08	Technology
Braking for Legal Holds: How to Read the Signals	Isaza, Esq..	1	Jan/Feb 08	Litigation
Wellsprings of Change	Dearstyne	1	Jan/Feb 08	Trends
Bad Bosses and How Not to Be One	Abbasi, et al	1	Jan/Feb 08	Profession
Minimizing Risks through a Corporate Information Compliance Initiative	<b>Myler, CRM</b>	1	Jan/Feb 08	Governance
The Pillars of Vital Records Protection: Preparation & Practice	<b>Andolsen, CRM</b>	4	Mar/Apr 08	Vital
Determining the Scope of Legal Holds: Waypoints for Navigating the Road Ahead	Isaza, Esq..	1	Mar/Apr 08	Litigation
Keys for Securing Private Information in an EDMS	Mooradian	5	Mar/Apr 08	Security
How to Develop an Emergency Management Plan	<b>Jones, CRM</b>	4	Mar/Apr 08	Vital
Where RM Should Report to Ensure Effective Electronic Records Management	<b>Choksy, CRM</b>	1	Mar/Apr 08	Program
Going Global: Mapping an International Records Retention Strategy	<b>Stephens, CRM et al.</b>	2	May/Jun 08	Retention
Building a Framework for Measuring and Minimizing Information Risks	Lee, Chung	1	May/Jun 08	Risk
Eight Steps for Keeping Information Management and E-discovery on Target	Kahn, Silverberg	1	May/Jun 08	Litigation
Strategies for Preparing for E-discovery	Dirking, Kodali	1	May/Jun 08	Litigation
Exploring the Information Management Side of RIM	Sprehe	1	May/Jun 08	Program
A New ERA for NARA		5	May/Jun 08	E-records
How to Win the Compliance Battle Using 'Big Buckets'	<b>Cisco, CRM</b>	2	Jul/Aug 08	Retention
The Art of Managing RIM Programs	Dearstyne	1	Jul/Aug 08	Profession
Calming the Data Storm: A Risk Management Model for Mitigating Risks	Rush, Vednere	1	Jul/Aug 08	Risk
Six Steps to Your Successful Career Path	Andolsen, CRM	1	Jul/Aug 08	Profession
MoReq2: The New Model for Developing, Procuring Electronic Records Management Systems	Fresko	5	Jul/Aug 08	Technology
Revising DoD 5015.2 the de facto RM Software Standard		5	Jul/Aug 08	Standard
RIM on the Hot Seat: What to Expect When Testifying	Montana	1	Sep/Oct 08	Litigation
Techniques for Making Molehills out of Unstructured Data Mountains	Carr	5	Sep/Oct 08	E-discovery
Skills for Building Success in the Electronic Business Environment	Weller-Collison, et. Al.	1	Sep/Oct 08	influence

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Mapping an Approach for Successful Content Management	Grudman	1	Sep/Oct 08	ECM
Building a Better Model for Technical Problem Solving	Bowman	1	Sep/Oct 08	Profession
How to Create a Security Culture in Your Organization	Rotvold	1	Nov/Dec 08	Security
The Ingredients of a Good Leader	<b>Andolsen, CRM</b>	1	Nov/Dec 08	Profession
Driving Better Business Performance with Document Management Processes	Neal	1	Nov/Dec 08	Business Goal
American National Standards and the RIM Industry a Primer	Barnes	1	Nov/Dec 08	Standard
CMS, RMS? Spelling out the right information management solution	Simons	5	Nov/Dec 08	Content
A Walk in the Cloud	<b>Cunningham, CRM and Wilkins CDIA+</b>	5	Jan/Feb 09	Internet
Selecting the Right Tools for Records Management	<b>Gatewood, CRM</b>	5	Jan/Feb 09	Sharepoint
Will Red Flags Detour ID Theft?	Swartz	1	Jan/Feb 09	Privacy
Writing for Professional Development and for the Profession	Cox	1	Jan/Feb 09	Profession
Making the Most of Your Historical Assets	Purcell	1	Jan/Feb 09	Archives
Managing the Crowd: Rethinking Records Management for the Web 2.0 World	<b>Munzer, CRM</b>	5	Jan/Feb 09	Web
Facing the Economic Storm: Navigating RIM Programs Through Hard Times	Dearstyne	1	Mar/Apr 09	Program
Gearing Up for E-Discovery: How to Meet the Challenges of the Post-Bailout World			Mar/Apr 09	E-discovery
- Cost Containment Through a Robust RIM Program	<b>Dunn + Carlisle CRMs</b>	1	Mar/Apr 09	
- Technology Tips for Cutting E-Discovery Costs	Nelson, Esq. + Simek	5	Mar/Apr 09	
- Cooperative Process for Minimizing Discovery Burden, Expense	Hedges + Thomas	1	Mar/Apr 09	
How to Successfully Implement an E-Records Management Program	<b>Dionne + Carboni CRMs</b>	5	Mar/Apr 09	E-records
Apples & Oranges: Recordkeeping Principles for Transforming Business Practices	Montana	1	May/June 09	GARP
The Building Blocks of a Global Records Management Program	Vednere	1	May/June 09	global
Selecting Software for Managing Physical & Electronic Records	<b>Phillips CRM</b>	1	May/June 09	software eval
Getting from Point A to Point B: What it Means to Take a Federated Approach	Irvin	5	May/June 09	applications
Guiding Your Organization Through Murky Waters: Defining Your Retention Management Program	Hill	1	May/June 09	Retention
Focusing on the Big Picture: RIM's Leading Role in Protecting Organizations During Downsizing	Jablonski	1	Jul/Aug 09	risk
Clouds on the Information Horizon: How to Avoid the Storm	Gatewood, CRM	5-Jan	Jul/Aug 09	web storage
Surviving a Records Audit: 6 Steps to Prepare your Organization	Simons	1	Jul/Aug 09	audit

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America's Recovery and the Business of RIM	<b>Zuvich, Dmytrenko CRMS</b>	<b>1</b>	Jul/Aug 09	Profession
Doing More with Less: How Networking and Training Create Records Program Success	<b>Choksy, CRM</b>	<b>1</b>	Jul/Aug 09	Profession
Re-tooling for E-Discovery: Technologies, Training, and Processes	McColloch	<b>5</b>	Sep/Oct 09	E-discovery
Examining Metadata: Its role in E-discovery and the Future of Records Managers	<b>Gable, CRM</b>	<b>5</b>	Sep/Oct 09	E-discovery
ARMA International's Generally Accepted Recordkeeping Principles (GARP)	<b>Pulzello, CRM</b>	<b>1</b>	Sep/Oct 09	Program
To Map or Not to Map: Strategies for Classifying Sources of ESI	Wetmore + Clary	<b>1</b>	Sep/Oct 09	E-discovery
Forrester/ARMA Survey: Mitigating Legal Risks Drives Software Deployment Plans	Hill	<b>5</b>	Sep/Oct 09	Litigation
Shedding Light on Backup Tape E-Discovery	Wescott, Esq.	<b>5</b>	Sep/Oct 09	E-discovery
Where is your data located?	Childress + Park	<b>5</b>	Sep/Oct 09	E-discovery